Menomonie, Wisconsin

# **Financial Statements and Supplementary Financial Information**

Year Ended June 30, 2018

### **Financial Statements and Supplementary Financial Information**

Year Ended June 30, 2018

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### **Independent Auditor's Report**

Board of Education School District of the Menomonie Area Menomonie, Wisconsin

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the School District of the Menomonie Area (the "District"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School District of the Menomonie Area, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States require that the management's discussion and analysis, budgetary comparison schedule - General Fund, schedules of the employer's proportionate share of the net pension liability (asset) and employer contributions - Wisconsin Retirement System, schedule of changes in the employer's net pension liability and related ratios - District pension plan, schedule of employer contributions -District pension plan, schedule of investment returns - District pension plan, schedule of changes in the employer's net OPEB liability and related ratios - District OPEB plan, schedule of employer contributions - District OPEB plan, and schedule of investment returns - District OPEB plan on pages 5 through 17 and 66 through 79 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Supplementary Financial Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The fiduciary fund - schedule of changes in assets and liabilities (student organizations' agency fund) is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the State of Wisconsin Single Audit Guidelines, issued by the Wisconsin Department of Administration, and are also not a required part of the basic financial statements. The fiduciary fund - schedule of changes in assets and liabilities (student organizations' agency fund) and the schedules of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the fiduciary fund - schedule of changes in assets and liabilities (student organizations' agency fund) and the schedules of expenditures of federal awards and state financial assistance are fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2018, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the internal control over financial reporting and compliance.

Wipfli LLP

December 3, 2018 Eau Claire, Wisconsin

Wippei LLP

# **Management's Discussion and Analysis**

### **Management's Discussion and Analysis**

Year Ended June 30, 2018

This section of the School District of the Menomonie Area's annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2018. Please read it in conjunction with the District's financial statements, which immediately follow this section.

### **Financial Highlights**

- The District's overall financial position, as reflected in total net position is \$27,405,085.
- Net position increased \$3,430,073 during the year.
- The District decreased the principal amount of outstanding general obligation debt by \$1,915,000.
- In the governmental funds, the District's total fund balance increased \$413,239 during the year. The General Fund balance increased by \$222,151.

#### **Overview of the Financial Statements**

The basic financial statements are comprised of (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. In addition, other information supplementary to the basic financial statements is provided.

#### **Government-Wide Financial Statements**

- The government-wide financial statements are the statement of net position and statement of activities. These statements present an aggregate view of the District's finances in a manner similar to private-sector business. Both statements distinguish functions that are supported principally by property taxes and intergovernmental revenues, called governmental activities, from functions that are intended to recover all or a significant portion of costs through user fees and charges called business-type activities. As of June 30, 2018, the District had no business-type activities.
- The *statement of net position* presents information on all of the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.
- The *statement of activities* presents information showing how the District's net position changed during the year. This statement reports the cost of government functions and how those functions were financed for the fiscal year.

#### **Fund Financial Statements**

- The District also produces *fund financial statements*. A fund is a grouping of related accounts used to maintain control over resources segregated for specific activities. The District, like other state and local governments, uses fund accounting to demonstrate compliance with finance-related legal requirements. Fund statements generally report operations in more detail than the government-wide statements and provide information that may be useful in evaluating a district's near-term financing requirements.
- There are two fund financial statements, the *balance sheet* and the *statement of revenues, expenditures,* and changes in fund balances. Generally, fund statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year.
- Because the focus of fund financial statements is narrower than that of the government-wide statements, it is useful to make comparisons between the information presented. By doing so, readers may better understand the long-term implications of the government's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

#### **Fund Financial Statements** (Continued)

- The District has two kinds of funds: *governmental* and *fiduciary*. The District maintains individual governmental funds (general, debt service, donations, and food service) and individual capital project funds as needed. The District has three *fiduciary funds*.
- Financial information is presented separately on both the *balance sheet* and the *statement of revenues*, *expenditures*, *and changes in fund balances* for the general fund and the debt service fund since these are considered to be major funds. Data for the capital project, donations, and food service funds is combined into a single, aggregated column.
- The District serves as a trustee, or fiduciary, for student organizations, the District employees, and various scholarship programs. The assets of these organizations and programs do not directly benefit nor are they under the direct control of the District. The District's responsibility is limited to ensuring the assets reported in these funds are used only for their intended purposes. *Fiduciary* activities are excluded from the government-wide financial statements because the District cannot use these assets to finance its operations.
- The District adopts an annual budget for all governmental funds. For financial statement reporting
  purposes, the general fund, special education fund, and community service fund are combined and
  reported as the general fund. A budgetary comparison statement for the general fund (not including the
  special education fund and the community service fund) has been provided to demonstrate budget
  compliance.

### **Notes to the Financial Statements**

- The *notes to the financial statements* provide additional information that is essential to the full understanding of the data provided in the government-wide and fund financial statements.
- The major features of the District's financial statements, including the portion of the activities reported and the type of information contained, are shown in the table below.

	Government-Wide	Fund Financial Statements		
	Statements	Governmental	Fiduciary	
Scope	Entire District (except fiduciary funds).	The activities of the District that are not proprietary or fiduciary, such as instructional, support services, and community services.	Assets held by the District on behalf of someone else. Student and other organizations that have funds on deposit with the District are reported here.	
Required financial statements	Statement of net position.	Balance sheet.	Statement of fiduciary net position.	
	Statement of activities.	Statement of revenues, expenditures, and changes in fund balance.	Statement of changes in fiduciary net position.	
Basis of accounting and measurement of focus	Accrual accounting.  Economic resources focus.	Modified accrual accounting.  Current financial resources focus.	Accrual accounting.  Economic resources focus.	
Type of asset and liability information	All assets and liabilities, both financial and capital, short-term, and long-term.	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter.  No capital assets or longterm liabilities included.	All assets and liabilities, both financial and capital, short-term, and long-term. These funds do not currently contain any capital assets, although they can.	
Type of inflow and outflow information	All revenues and expenses during the year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable.	All additions or deductions during the year, regardless of when cash is received or paid.	

### **Financial Analysis**

#### The District as a Whole

**Net position**. As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The District's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$27,405,085 at the close of the most recent fiscal year.

By far the largest portion of the District's net position (\$19,515,409 or 71 percent) reflects its investment in capital assets (e.g., land, buildings, furniture, and equipment), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. (See Table 1)

Table 1
School District of the Menomonie Area
Net Position

	<b>Governmental Activities</b>	
	2018	2017
Current and other assets	\$ 24,213,439 \$	18,654,305
Capital assets	57,193,224	58,283,203
Total assets	81,406,663	76,937,508
Deferred outflows of resources	6,576,568	7,942,455
Long-term liabilities	44,856,753	52,606,637
Other liabilities	6,273,784	4,907,860
Total liabilities	51,130,537	57,514,497
Deferred inflows of resources	0 447 600	2 200 454
Deterred lilliows of resources	9,447,609	3,390,454
Net position:		
Net investment in capital assets	19,515,409	18,943,209
Restricted	4,645,502	2,623,899
Unrestricted	3,244,174	2,407,904
Total net position	\$ 27,405,085 \$	23,975,012

### The District as a Whole (Continued)

### Change in net position.

Table 2
School District of the Menomonie Area
Change in Net Position

	Governmen	Governmental Activities	
	2018	2017	
Revenues:			
Program revenues:			
Charges for services	\$ 1,534,067	\$ 1,450,457	
Operating grants and contributions	4,437,930	4,826,192	
Capital grants and contributions	79,188	400,714	
General revenues:	75,100	400,714	
Property taxes	17,301,889	16,910,137	
State aid-formula grants	20,407,308	19,759,536	
Other	1,385,378	471,573	
Other	1,363,376	4/1,3/3	
Total revenues	45,145,760	43,818,609	
Expenses:			
Instruction	22,509,246	23,111,371	
Pupil services	1,525,983	1,612,319	
Instructional staff services	1,277,401	1,239,518	
General administration services	898,934	765,683	
Building administration services	1,578,036	1,636,044	
Business services	818,906	460,555	
Operations and maintenance	3,675,630	3,663,638	
Pupil transportation services	2,033,985	2,015,124	
Food service	1,570,312	1,570,970	
Central services	1,176,857	899,681	
Insurance	376,837	339,308	
Community services	265,124	266,072	
Interest on debt	2,524,321	1,326,828	
Other support services	114,908	63,378	
Unallocated depreciation, excluding direct	1,369,207	1,390,573	
Total expenses	A4 74F C07	40.261.062	
Total expenses	41,715,687	40,361,062	
Change in position	3,430,073	3,457,547	
Net position - Beginning of year	23,975,012	20,517,465	
Net position - End of year	\$ 27,405,085	\$ 23,975,012	

### The District as a Whole (Continued)

The District's total revenues were \$45,145,760 for the year ended June 30, 2018. Property taxes and state formula aid accounted for 83.5 percent of total revenue for the year. (See Table 3) The remaining 16.5 percent came from operating and capital grants and contributions, charges for services, and other general revenues.

Table 3
School District of the Menomonie Area
Revenues for Fiscal Year 2018

		Percent of
	Amount	Total
P		
Revenues:		
Program revenues:		
Charges for services	\$ 1,534,067	3.4 %
Operating grants and contributions	4,437,930	9.8 %
Capital grants and contributions	79,188	0.2 %
General revenues:		
Property taxes	17,301,889	38.3 %
State aid-formula grants	20,407,308	45.2 %
Other	1,385,378	3.1 %
Total revenues	\$ 45,145,760	100.0 %

### The District as a Whole (Continued)

The total cost of all programs and services was \$41,715,687. The District's expenses are predominantly related to educating and caring for students (60.7 percent). (See Table 4) The purely administrative activities of the District accounted for just 5.9 percent of total costs.

Total revenues surpassed expenses, increasing net position by \$3,430,073.

Table 4
School District of the Menomonie Area
Expenses for Fiscal Year 2018

		Percent of	
	Amount	Total	
Expenses:			
Instruction	\$ 22,509,246	54.0 %	
Student support services	2,803,384	6.7 %	
Administration	2,476,970	5.9 %	
Maintenance and operations	3,675,630	8.8 %	
Interest on debt	2,524,321	6.1 %	
Other	7,726,136	18.5 %	
Total expenses	\$ 41,715,687	100.0 %	

### **Government-Wide Financial Analysis**

**Net cost of governmental activities.** Table 5 reports the cost of the District's activities. The table also shows each activity's net cost (total cost less fees generated by the activities and intergovernmental aid provided for specific programs).

Table 5
School District of the Menomonie Area
Net Cost of Governmental Activities

	 Total Cost of Services		<b>Net Cost of Services</b>	
	2018	2017	2018	2017
Instruction	\$ 22,509,246 \$	23,111,371	\$ 18,915,856 \$	19,220,813
Pupil and instructional services	2,803,384	2,851,837	2,373,324	2,387,016
Administrative and business	2,476,970	2,862,282	2,476,970	2,862,279
Maintenance and operations	3,675,630	3,663,638	3,596,442	3,262,924
Transportation	2,033,985	2,015,124	1,896,180	1,851,825
Food service	1,570,312	1,570,970	(41,490)	5,482
Community service	265,124	266,072	191,093	194,421
Interest on debt	2,524,321	1,326,828	2,447,713	1,245,982
Other	3,856,715	2,692,940	3,808,414	2,652,957
			_	
Total	\$ 41,715,687 \$	40,361,062	\$ 35,664,502 \$	33,683,699

- The cost of all governmental activities this year was \$41,715,687.
- Some of the cost was paid by the users of the District's programs (\$1,534,067).
- The federal and state governments subsidized certain programs with grants and contributions (\$4,517,118).
- Most of the District's costs (\$35,664,502), however, were paid for by District taxpayers and the taxpayers of our state.
- This portion of governmental activities was paid for with \$17,301,889 in property taxes, \$20,407,308 of state aid based on the statewide education aid formula, and \$1,385,378 with investment earnings and other general revenues, resulting in an increase in net position of \$3,430,073.

#### **Governmental Funds**

The District completed the year with a total governmental fund balance of \$14,575,314, which is \$413,239 over last year's ending fund balance of \$14,162,075.

- The general fund had an increase in fund balance of \$222,151. This was primarily due to \$409,741 of HRA forfeitures recorded during the year.
- The debt service fund had a decrease of \$460,856. The decrease was attributed to making debt payments in excess of new debt proceeds during the year.
- Revenues and other financing sources exceeded expenditures and other financing uses by \$651,944 for
  the other nonmajor governmental funds. These funds included the Donations Fund, Capital Projects Fund,
  and Food Service Fund.

### **General Fund Budgetary Highlights**

Over the course of the year, the District revised the annual operating budget several times. These budget amendments fall into three categories:

- Implementing budgets for specially funded projects, which include both federal and state grants.
- Increasing appropriations for significant unbudgeted costs.
- Reallocating the budget between functional lines.

The District's final budget for the general fund anticipated that expenditures and other financing uses would exceed revenues and other financing sources by \$1,226,392, the actual results for the year show a \$234,936 surplus.

- Actual revenues were about \$664,228 more than expected, due largely to additional state aid and intermediate aid as well as sale of District buses.
- The actual expenditures were \$797,759 less than budget.

### **Capital Assets and Debt Administration**

### **Capital Assets**

At the end of the 2018 fiscal year, the District had invested over \$83 million in a broad range of capital assets, including land, buildings, and equipment. (See Table 6) Additional information about capital assets can be found in Note 5. Total accumulated depreciation on these assets exceeded \$26 million for governmental activities.

- Asset acquisitions for governmental activities totaled \$1,338,695.
- The District recognized depreciation expense of \$2,305,652 for governmental activities.

# Table 6 School District of the Menomonie Area Capital Assets

	Governmental Activities	
	2018	2017
Land	\$ 806,600	0 \$ 806,600
Land improvements	2,636,678	3 2,917,957
Buildings and building improvements	76,577,740	76,006,515
Furniture and equipment	3,838,029	9 8,364,652
Accumulated depreciation	(26,665,823	3) (29,812,521)
Total	\$ 57,193,224	4 \$ 58,283,203

### **Long-Term Debt**

At year-end, the District had \$37,684,703 in general obligation bonds and other long-term debt outstanding. (See Table 7) Additional information about the District's long-term obligations is presented in Note 6 to the financial statements.

Table 7
School District of the Menomonie Area
Outstanding Long-Term Debt and Capital Leases

	Total School District June 30,	Total % Change
	2018 2017	2017-2018
General obligation bonds and notes	\$ 37,357,084 \$ 39,391,898	(5.2)
Capital leases	232,074 -	N/A
Compensated absences	95,545 100,926	(5.3)
	\$ 37,684,703 \$ 39,492,824	(4.6)

- The District retired \$11,555,000 of outstanding bonds and notes.
- The District issued \$9,640,000 of general obligation bonds.

#### **Factors Bearing on the District's Future**

Current circumstances that will impact the District's financial status in the future are as follows:

- The District enrollment is increasing. Enrollment for the 2018-2019 fiscal year is increasing approximately 78 students from the prior year. The District anticipates that enrollment for the 2019-2020 fiscal year will have an increase of approximately 4 students from the 2018-2019 fiscal year.
- The state of Wisconsin has an open enrollment law that allows students to attend the school district of their choice with few restrictions. The state adjusts each district's general state aid payment based on the number of students who transfer. The District expects to have a net loss of 84 students that will decrease state aid by \$661,503 in 2018-2019.

### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Joseph Zydowsky, District Administrator, School District of the Menomonie Area, 215 Pine Avenue NE, Menomonie, Wisconsin 54751.



# **Statement of Net Position**

June 30, 2018

Assets and Deferred Outflows of Resources		Governmental Activities	
Current assets:			
Cash and investments	\$	13,444,724	
Receivables:			
Taxes		5,528,810	
Accounts		144,932	
Due from other governments		1,101,676	
Prepaid items		271,399	
Inventory		6,045	
Total current assets		20,497,586	
Noncurrent assets:			
Restricted net pension asset - WRS		3,715,853	
Capital assets:		, ,	
Land		806,600	
Land improvements		2,636,678	
Buildings and building improvements		76,577,740	
Furniture and equipment		3,838,029	
Less - Accumulated depreciation		(26,665,823)	
Total capital assets, net of accumulated depreciation		57,193,224	
Total noncurrent assets		60,909,077	
Total assets		81,406,663	
Deferred outflows of resources:			
Related to pensions - District pension plan		211,271	
Related to OPEB - District OPEB plan		68,707	
Related to pensions - WRS		6,296,590	
Total deferred outflows of resources		6,576,568	
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$	87,983,231	

# **Statement of Net Position** (Continued)

June 30, 2018

Liabilities, Deferred Inflows of Resources, and Net Position	Ge	overnmental Activities
Liabilities:		
Current liabilities:		
Accounts payable	\$	2,379,553
Accrued liabilities:	•	, ,
Payroll, payroll taxes, insurance		3,061,724
Claims incurred but not reported		425,000
Interest		377,937
Unearned revenue		25,929
Deposits		3,569
Due to other governments		72
Current portion of long-term obligations		2,926,084
Total current liabilities		9,199,868
Noncurrent liabilities:		
Bonds and notes payable		34,622,084
Capital leases payable		118,026
Net OPEB liability - District OPEB plan		4,908,238
Net pension liability - District pension plan		2,263,812
Compensated absences		18,509
Total noncurrent liabilities		41,930,669
Total liabilities		51,130,537
Deferred inflows of resources:		102.610
Related to pensions - District pension plan		192,610
Related to OPEB - District OPEB plan		1,850,880
Related to pensions - WRS		7,315,461
Deferred amount on refunding		88,658
Total deferred inflows of resources		9,447,609
Net position:		
Net investment in capital assets		19,515,409
Restricted for:		
Debt service		183,624
Capital projects		1,673,523
Self insurance		2,097,012
Food service		171,276
Donations		520,067
Unrestricted		3,244,174
Total net position		27,405,085
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	\$	87,983,231

### **Statement of Activities**

Year Ended June 30, 2018

					Net (Expense) Revenue and Changes in
		P	rogram Reven		Net Position
		<b>a</b> 1 <b>f</b>	Operating	Capital	Total
5	<b>-</b>	Charges for	Grants and	Grants and	Governmental
Functions/Programs	Expenses	Services	Contributions	Contributions	Activities
Governmental activities:					
Instruction:					
Regular instruction	\$ 15,457,067	\$ 549,383	\$ 757,842	ċ	\$ (14,149,842)
Vocational instruction	\$ 15,457,067 851,703	<b>э 549,565</b>		<b>5</b> -	
Special education instruction	4,644,160	70.042	37,864 1,974,809	-	(813,839) (2,590,409)
Other instruction		78,942		-	
Other instruction	1,556,316	188,551	5,999	<del>-</del>	(1,361,766)
Total instruction	22,509,246	816,876	2,776,514	-	(18,915,856)
Support services:					
Pupil services	1,525,983	-	77,367	-	(1,448,616)
Instructional staff services	1,277,401	-	352,693	-	(924,708)
General administration services	898,934	-	-	-	(898,934)
Building administration services	1,578,036	-	-	-	(1,578,036)
Business services	818,906	-	1,414	-	(817,492)
Operations and maintenance	3,675,630	-	-	79,188	(3,596,442)
Pupil transportation services	2,033,985	-	137,805	-	(1,896,180)
Food service	1,570,312	607,984	1,003,818	-	41,490
Central services	1,176,857	35,176	11,711	-	(1,129,970)
Insurance	376,837	-	-	-	(376,837)
Community services	265,124	74,031	-	-	(191,093)
Interest on debt	2,524,321	_	76,608	-	(2,447,713)
Other support services	114,908	-	-	-	(114,908)
Unallocated depreciation,					
excluding direct	1,369,207	-	-	-	(1,369,207)
Total support services	19,206,441	717,191	1,661,416	79,188	(16,748,646)
<b>-</b>					
Total governmental activities (carried forward)	¢ //1 71E 607	¢ 1 524 067	\$ 4,437,930	\$ 79,188	(35,664,502)
(carried for ward)	41,/13,08/	/ 1,004,007	4,437,930	75,168 ب	(33,004,302)

# **Statement of Activities (Continued)**

Year Ended June 30, 2018

		•	Program Reven	uos	Net (Expense) Revenue and Changes in Net Position
		<u>'</u>	Operating	Capital	Total
		Charges for	Grants and	Grants and	Governmental
Functions/Programs	Expenses	Services		Contributions	Activities
Total governmental activities					
(brought forward)					\$ (35,664,502)
General revenues:					
Property taxes:					
General purposes					13,246,889
Debt service					3,855,000
Community services					200,000
State and federal aids not					
restricted to specific functions:					
General					20,345,654
Other					61,654
Interest and investment					•
earnings					101,965
Miscellaneous					1,283,413
				·	_
Total general revenues					39,094,575
Change in net position					3,430,073
Net position - Beginning of year					23,975,012
Net position - End of year					\$ 27,405,085

# **Fund Financial Statements**

### **Governmental Funds - Balance Sheet**

June 30, 2018

Assets	G	eneral Fund		Debt Service Fund	G	Other Governmental Funds		Total Governmental Funds
Cash and investments	\$	10,851,664	ċ	535,062	ڔ	2,057,998	ڔ	13,444,724
Receivables:	Ą	10,631,004	Ç	333,002	ڔ	2,037,336	ڔ	13,444,724
Taxes		5,528,810		_		_		5,528,810
Accounts		44,556		_		966		45,522
Due from other funds		99,410		74		315,000		414,484
Due from other governments		1,007,758		26,425		67,493		1,101,676
Prepaid items		268,027		-		3,372		271,399
Inventory		_		-		6,045		6,045
TOTAL ASSETS	\$	17,800,225	\$	561,561	\$	2,450,874	\$	20,812,660
Liabilities, Deferred Inflows of Resources, and Fund Balances								
Liabilities:								
Accounts payable	\$	484,836	Ś	_	\$	4,193	Ś	489,029
Accrued liabilities:	*	,	*		7	.,	7	,
Payroll, payroll taxes, insurance		3,054,612		-		7,112		3,061,724
Claims incurred but not reported		425,000		-		-		425,000
Unearned revenue		-		-		25,929		25,929
Deposits		-		-		3,569		3,569
Due to other governments		72		-		-		72
Due to other funds		2,160,393		-		45,205		2,205,598
Total liabilities		6,124,913		-		86,008		6,210,921
Deferred inflows of resources:								
Unavailable revenue - other revenue		-		26,425		-		26,425
Fund balances:								
Nonspendable:		252 227				2 272		274 200
Prepaids		268,027		-		3,372		271,399
Inventory Restricted:		-		-		6,045		6,045
Debt service		_		535,136		_		535,136
Self insurance		2,097,012		-		_		2,097,012
Capital projects		-,007,012		_		1,673,523		1,673,523
Food service		_		-		161,859		161,859
Donations		-		-		520,067		520,067
Assigned for community service		112,835		-		-		112,835
Unassigned		9,197,438		-		-		9,197,438
Total fund balances		11,675,312		535,136		2,364,866		14,575,314
TOTAL LIABILITIES, DEFERRED INFLOWS								
OF RESOURCES, AND FUND BALANCES	\$	17,800,225	\$	561,561	\$	2,450,874	\$	20,812,660

## **Governmental Funds - Balance Sheet** (Continued)

June 30, 2018

Total net position reported for governmental activities in the statement of net position is different from the amount reported on the previous page as total governmental fund balances because:		
Total fund balances - Governmental funds (previous page)	\$	14,575,314
Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund statements. Amounts reported for governmental activities in the statement of net position are:  Governmental capital assets Governmental accumulated depreciation	\$ 83,859,047 (26,665,823)	57,193,224
The net pension liability (asset), net OPEB liability, and the deferred outflows of resources and deferred inflows of resources related to pensions and OPEB plans are only reported in the statement of net position:  Net pension liability - District pension plan Restricted net pension asset - WRS Net OPEB liability - District OPEB plan Deferred inflows of resources related to pensions - District pension plans Deferred inflows of resources related to pensions - WRS Deferred inflows of resources related to OPEB - District OPEB plan Deferred outflows of resources related to OPEB - District OPEB plan Deferred outflows of resources related to OPEB - District OPEB plan Deferred outflows of resources related to OPEB - District OPEB plan Deferred outflows of resources related to OPEB - District OPEB plan	(2,263,812) 3,715,853 (4,908,238) (192,610) (7,315,461) (1,850,880) 211,271 68,707 6,296,590	(6,238,580)
The deferred amount on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. The amount is deferred and amortized in the governmental activities.	, 23,222	(88,658)
Receivables not currently available are reported as unavailable revenue in the fund financial statements but are recognized as revenue when earned in the government-wide financial statements.		26,425
Governmental funds report the effects of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.		(437,084)
Long-term liabilities, including bonds and notes payable, are not due in the current year and therefore are not reported in the fund statements. Interest on long-term debt is not accrued in the governmental funds, but rather is recognized as an expenditure when due. All liabilities, both current and long-term, are reported in the statement of net position. Balances reported in the statement of net position that are not reported in the funds balance sheet are:  Bonds and notes payable Capital leases payable Compensated absences	(36,920,000) (232,074) (95,545)	
Accrued interest on long-term debt	(377,937)	(37,625,556)
Net position - Governmental activities	\$	27,405,085

# Governmental Funds - Statement of Revenues, Expenditures, and Changes in Fund Balances

Year Ended June 30, 2018

	General Fund	Debt Service Fund	Other Governmental Funds	Total Governmental Funds
Revenues:				
Local	\$ 13,899,905 \$	3,855,228	\$ 1,184,735	18,939,868
Interdistrict	617,943	3,033,220	-	617,943
Intermediate	6,712	_	-	6,712
State	21,978,978	_	35,060	22,014,038
Federal	1,806,606	_	968,758	2,775,364
Other	715,228	78,424	-	793,652
Total revenues	39,025,372	3,933,652	2,188,553	45,147,577
Expenditures:				
Instruction:				
Regular instruction	16,728,301	-	89,587	16,817,888
Vocational instruction	923,864	-	3,647	927,511
Special instruction	5,021,109	-	-	5,021,109
Other instruction	1,504,868	-	46,715	1,551,583
Total instruction	24,178,142	-	139,949	24,318,091
Support services:				
Pupil services	1,599,353	_	165	1,599,518
Instructional staff services	1,178,885	_	137,556	1,316,441
General administration services	862,172	_	-	862,172
Building administration services	1,809,403	_	-	1,809,403
Business services	875,748	_	-	875,748
Operations and maintenance	4,004,953	_	2,519	4,007,472
Pupil transportation	2,027,464	_	6,402	2,033,866
Food services	-	_	1,526,424	1,526,424
Central services	1,428,733	_	-	1,428,733
Insurance	376,837	-	-	376,837
Debt services:				
Principal	122,146	2,960,000	-	3,082,146
Interest	-	1,173,819	-	1,173,819
Bond issuance costs	-	514,658	-	514,658
Other support services	92,224	-	22,394	114,618
Community service	262,096	-	-	262,096
Total support services	14,640,014	4,648,477	1,695,460	20,983,951
Total expenditures	38,818,156	4,648,477	1,835,409	45,302,042

# Governmental Funds - Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)

Year Ended June 30, 2018

	General Fund	Debt Service Fund	Other Governmental Funds	Total Governmental Funds
Excess (deficiency) of revenues over expenditures	\$ 207,216 \$	(714,825)	\$ 353,144 \$	(154,465)
Other financing sources (uses): Transfers in Transfers out Capital lease issued Proceeds from sale of capital assets	(388,800) 354,220 49,515	90,000	315,000 (16,200) - -	405,000 (405,000) 354,220 49,515
Debt (notes/bonds/refunding bonds) issued Payment to refunded debt escrow agent Premium on (notes/bonds) issued		9,640,000 (9,571,514) 95,483		9,640,000 (9,571,514) 95,483
Net other financing sources (uses)  Net change in fund balances  Fund balances - Reginning of year	14,935 222,151	253,969 (460,856)	298,800 651,944	413,239
Fund balances - Beginning of year  Fund balances - End of year	11,453,161 \$ 11,675,312 \$	995,992 5 535,136 \$	1,712,922 \$ 2,364,866 \$	14,162,075

# Governmental Funds - Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities

Year Ended June 30, 2018

Tear Ended Julie 30, 2010		
Total net change in fund balances - Governmental funds		\$ 413,239
Amounts reported for governmental activities in the statement of activities are different because:		
The acquisition of capital assets is reported in the governmental funds as an expenditure. However, for governmental activities, those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expense in the statement of activities.  Capital outlays reported in governmental fund statements	\$ 1,338,695	
Depreciation expense reported in statement of activities	(2,305,652)	
Amount by which depreciation is greater than capital outlay in the current period		(966,957)
Some employee benefits reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.		
Change in net OPEB liability - District OPEB plan	4,549,938	
Change in net pension asset - WRS	3,715,853	
Change in net pension liability - WRS	1,063,927	
Change in net pension liability - District pension plan	327,898	
Change in deferred outflows of resources related to pensions - WRS Change in deferred outflows of resources related to pensions -	(1,339,476)	
District pension plan	(43,214)	
Change in deferred outflows of resources related to OPEB -	, , ,	
District OPEB plan	68,707	
Change in deferred inflows of resources related to pensions - WRS Change in deferred inflows of resources related to pensions -	(3,969,503)	
District pension plan	(148,114)	
Change in deferred inflows of resources related to OPEB -	. , ,	
District OPEB plan	(1,850,880)	
Amounts paid are greater than amounts earned		2,375,136
Unpaid compensated absences are a liability of the governmental funds only if the employee has resigned or retired.		
Amount by which the liability for sick pay changed in the current year		5,381
Repayment of principal on long-term obligations is reported in the governmental funds as an expenditure but is reported as a reduction in long-term obligations in the statement of net position and does not affect the statement of activities.		
The amount of principal payments on long-term obligations in the current year		11,677,146

### Governmental Funds - Reconciliation of the Statement of Revenues,

### **Expenditures, and Changes in Fund Balances to the Statement of Activities** (Continued)

Year Ended June 30, 2018

Proceeds of principal of long-term debt and issuance of capital leases are reported in the governmental funds as revenue, but are reported as an increase in long-term obligations in the statement of net position and do not affect the statement of activities.			
The issuance of long-term debt and capital leases in the current year			\$ (9,994,220)
The District disposed of outdated equipment resulting in a reduction of			
capital assets and recapture of prior year depreciation expense reported on			
the statement of net position as a net loss. There is no effect on the			
governmental funds balance sheet.			
The value of capital assets disposed of during the year	\$	(5,575,372)	
The amount of depreciation recaptured for the year	•	5,452,350	
The difference in the value of assets net of recaptured depreciation			
creates a loss			(123,022)
V. 3000 V. 1000			(,,
In governmental funds, interest payments on outstanding debt are reported			
as an expenditure when paid. In the statement of activities, interest is			
reported as incurred.			
The amount of interest paid during the current period		1,173,819	
The amount of interest accrued during the current period		(1,107,885)	
Interest paid is greater than interest accrued by		(=,===,===,	65,934
interest paid is greater than interest accraca by			03,331
Governmental funds report the effect of premiums, discounts, and similar			
items when debt is first issued, whereas these amounts are deferred and			
amortized in the statement of activities.			
Change in premium		124,696	
Change in discount		(4,882)	
Change in deferred amount on refunding		(140,562)	
The net effect of these differences in the current year		(140,302)	(20,748)
The fiet effect of these differences in the current year			(20,746)
Receivables not currently available are reported as unavailable in the fund			
financial statements but are recognized as revenue when earned in the			
government-wide financial statements			
			(1.016)
The net effect of these differences in the current year			(1,816)
Change in net position - Governmental activities			\$ 3,430,073

### **Fiduciary Funds - Statement of Net Position**

June 30, 2018

	Pri	olarship Trust) vate-Purpose Trust Fund	Em	ployee Benefit Trust Fund	Agency Fund
Assets:					
Cash and investments Due from other funds	\$	1,988	\$	3,346,748 \$ 1,890,524	241,054 -
TOTAL ASSETS	\$	1,988	\$	5,237,272 \$	241,054
Liabilities:  Due to student organizations  Due to other funds	\$	- -	\$	- \$ 99,410	241,054 <u>-</u>
TOTAL LIABILITIES		-		99,410 \$	241,054
Net position: Restricted for scholarships Restricted for other postemployment and pension benefits		1,988		- 5,137,862	
TOTAL NET POSITION		1,988		5,137,862	
TOTAL NET POSITION AND LIABILITIES	\$	1,988	\$	5,237,272	

### **Fiduciary Funds - Statement of Changes in Net Position**

Year Ended June 30, 2018

	(Scholarship Private-Pu Trust Fu	rpose	Employee Benefit Trust- Pension
Additions:			
Employer contributions	\$	- \$	3,379,207
Retiree contributions		-	68,029
Interest		-	48,544
Total additions		_	3,495,780
Deductions:			
Postemployment benefits		-	1,534,351
Total deductions		_	1,534,351
Change in net position Net position - Beginning of year		- 1,988	1,961,429 3,176,433
Tree position Degiming of Year		1,500	3,170,433
Net position - End of year	\$	1,988 \$	5,137,862

#### **Notes to Financial Statements**

### **Note 1: Summary of Significant Accounting Policies**

#### Introduction

The financial statements of the School District of the Menomonie Area (the "District") have been prepared in accordance with accounting principles generally accepted in the United States (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the District are described below.

### **Reporting Entity**

The School District of the Menomonie Area is organized as a common school district. The District, governed by a nine-member elected school board, operates grades pre-kindergarten through 12 and is comprised of all or part of 15 taxing districts.

This report includes all of the funds of the School District of the Menomonie Area. The reporting entity for the District consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. A legally separate organization should be reported as a component unit if the elected officials of the primary government are financially accountable to the organization. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to or burdens on the primary government. The primary government may be financially accountable if an organization is fiscally dependent on the primary government.

A legally separate, tax-exempt organization should be reported as a component unit of a reporting entity if all of the following criteria are met: (1) the economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents; (2) the primary government is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization; (3) the economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government. This report does not contain any component units.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Basis of Presentation**

#### Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) display information about the reporting government as a whole. These statements include all the financial activities of the District, except for the fiduciary funds. The fiduciary funds are only reported in the statements of fiduciary net position at the fund financial statement level.

The statement of net position and the statement of activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients for goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

The District applies restricted resources first when an expense is incurred for a purpose for which both restricted and unrestricted net position is available. Depreciation expense that can be specifically identified by function is included in the direct expenses of each function. Interest on general long-term debt is considered an indirect expense and is reported separately on the statement of activities.

#### **Fund Financial Statements**

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category—governmental and fiduciary—are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as other governmental funds.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

**Basis of Presentation** (Continued)

Fund Financial Statements (Continued)

The District reports the following major governmental funds:

- General Fund This is the District's primary operating fund. It accounts for all financial activity that is not
  accounted for and reported in another fund, including educational programs for students with disabilities
  as well as programs provided to the community as a whole.
- Debt Service Fund This fund accounts for financial resources that are restricted, committed, or assigned
  to expenditure for principal and interest on long-term general obligation debt of governmental activities,
  including amounts accumulated for principal and interest maturing in future years.

The District reports the following nonmajor governmental funds:

- Capital Projects Fund This fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- Donations Fund This fund is used to account for gifts and donations that have been restricted by private parties for specific purposes.
- Food Service Fund This fund is used to account for financial resources that are restricted to expenditure in the District's breakfast and lunch program.

The District accounts for assets held as an agent for various student and parent organizations in an agency fund, assets held for scholarship purposes in a private purpose trust fund, and resources legally held in trust for the District's pension and other postemployment benefits in an employee benefit trust fund.

#### **Measurement Focus and Basis of Accounting**

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Measurement Focus and Basis of Accounting (Continued)**

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available (susceptible to accrual). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after the end of the current fiscal year.

Expenditures are recognized when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District may fund certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Therefore, when program expenses are incurred, both restricted and unrestricted net position may be available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues.

#### Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

#### **Deposits and Investments**

The District's cash and investments are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less and shares in the local government investment pool.

The Debt Service and Capital Projects Funds account for their transactions through separate and distinct bank and investment accounts as required by State Statutes. In addition, the Trust and Agency Funds use separate and distinct accounts. All other funds share in common bank and investment accounts.

State Statutes permit the District to invest available cash balances, other than debt service funds, in time deposits (maturing in not more than three years) of authorized depositories, U.S. Treasury obligations, U.S. agency issues, municipal obligations within Wisconsin, high-grade commercial paper, and the local government pooled investment fund administered by the State of Wisconsin Investment Board. Available balances in the Debt Service Fund may be invested in obligations of the United States and the local government pooled investment fund administered by the State of Wisconsin Investment Board.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Deposits and Investments** (Continued)

Donations to the District of securities or other property are considered trust funds and are invested as the donor specifies. In the absence of any specific directions, the District may invest the donated items in accordance with laws applicable to trust investments.

Funds held in the Employee Benefit Trust Fund to provide for pension and other postemployment benefits may be invested in any kind of property or type of investment consistent with the prudent investor rule set forth in WI Stat. 881.01. This rule requires the trustee of an Employee Benefit Trust Fund to exercise reasonable care, skill, and caution when investing and managing the assets of the trust.

All investments are stated at fair market value except, for the investment in the local government investment pool and the AUL annuity contracts, which are reported on a cost-based measure.

#### **Fair Value Measurements**

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. A three-tier hierarchy prioritizes the inputs used in measuring fair value. These tiers include Level 1, defined as quoted market prices in active markets for identical assets or liabilities; Level 2, defined as inputs other than quoted market prices in active markets that are either directly or indirectly observable; and Level 3, defined as unobservable inputs, therefore requiring an entity to develop its own assumptions. The asset's or liability's fair value measurement within the hierarchy is based on techniques that maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

#### **Receivables and Payables**

All accounts receivable are shown at gross amounts and, where appropriate, are reduced by an allowance for uncollectible accounts. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

#### **Inventories and Prepaid Items**

Inventories are valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund type inventories, other than those in the food service fund, are recorded as expenditures when purchased rather than when consumed. Year-end inventory was deemed material in only the food service fund. Prepaid items represent payments made by the District for which benefits extend beyond June 30 and health reimbursement account (HRA) forefeitures which will be used to offset future HRA contributions.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Capital Assets**

Capital assets are recorded at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation. The District maintains a threshold level of \$5,000 for capitalizing capital assets.

Capital assets are recorded in the government-wide financial statements but are not reported in the fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared no longer needed for public school purposes by the District, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 20 to 50 years for land improvements and buildings and from 5 to 15 years for furniture and equipment.

The cost of normal maintenance and repairs that does not add to the value of the asset or materially extend the asset's life is not capitalized.

Capital assets not being depreciated include land.

The District does not possess any material amounts of infrastructure capital assets, such as sidewalks and parking lots. Such items are considered to be part of the cost of buildings or other improvable property.

#### **Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section of deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District reports deferred outflows of resources related to pensions for its proportionate shares of collective deferred outflows of resources and District contributions subsequent to the measurement date of the collective net pension liability (asset) for the WRS plan, as well as deferred outflows related to its own District pension and OPEB plans.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents the acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has three items that qualify for reporting in this category. The first is unavailable revenue, which arises only under a modified accrual basis of accounting and is reported only in the governmental funds balance sheet. The governmental fund reports unavailable revenues from federal government interest subsidies on qualifying promissory notes. The second is deferred inflows of resources for its proportionate share of the collective deferred inflows of resources related to the WRS pension plan, as well as deferred inflows related to its own District pension and OPEB plans. The third is the deferred amount on refunding that results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

#### Accumulated Unpaid Vacation, Sick Pay, and Other Employee Benefit Amounts

Compensated Absences - Non-exempt staff without individual contracts, who are at least 55 years old upon retirement and have at least 15 years' experience as an employee of the District by June 30, 2022, can elect to stay with the benefits outlined in the most recent collectively bargained agreement between the District and the AFSCME and WCEA para-educator unions, which expired on June 30, 2012. Employees formerly covered by the AFSCME collectively bargained agreement will receive \$5 per hour of unused sick leave toward health insurance premiums or a cash settlement, for up to 960 hours after first accumulating 960 hours. Employees formerly covered by the para-educator collectively bargained agreement will receive \$15 per hour for accumulated sick leave up to a maximum of 960 hours as a separation benefit. In addition, the District's policy allows employees to earn varying amounts of vacation pay for each year employed, accumulating to a vested amount of 4 weeks (160 hours). Upon retirement or termination of employment, the employee is entitled to payment. Consistent with the compensated absences reporting standards of GASB Statement No. 16, Accounting for Compensated Absences, an accrual for accumulated sick leave and vacation pay is included in the compensated absences liability at year-end. An estimate of the value of these future accumulated sick leave benefits is recognized as a long-term liability and future vacation pay is recognized as a current liability in the statement of net position.

#### **Notes to Financial Statements**

#### Note 1: Summary of Significant Accounting Policies (Continued)

#### Accumulated Unpaid Vacation, Sick Pay, and Other Employee Benefit Amounts (Continued)

<u>Postemployment Benefits Other Than Pensions (OPEB)</u> - For purposes of measuring the net OPEB liability, deferred outflows of resources, and deferred inflows of resources related to OPEB and OPEB expense, information about the fiduciary net position of the District OPEB plan and additions to/deductions from District fiduciary net position have been determined on the same basis as they are reported by the District. For this purpose, the District recognizes benefit payments when due and payable in accordance with the benefit terms. Investments in AUL annuity contracts are reported on a cost-based measure.

<u>District Pension Plans</u> - For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and the District defined benefit pension plan and additions to/deductions from the WRS' fiduciary net position and the District defined benefit pension plan's fiduciary net position have been determined on the same basis as they are reported by the WRS and the District defined benefit pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for the investments in AUL annuity contracts, which are reported on a cost-based measure.

#### **Restricted Assets**

Restricted assets are cash, cash equivalents, investments, and the net pension asset whose use is limited by legal requirements such as a bond indenture or assets in an irrevocable trust.

#### **Net Position**

For government-wide reporting, net position is reported in three categories.

Net investment in capital assets: This category consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build, acquire, or improve those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the construction, acquisition, or improvement of those assets or the related debt are also included in this category. Unspent portions of capital-related debt proceeds are not included in this category.

Restricted: This category consists of noncapital assets whose use is restricted, reduced by liabilities and deferred inflows of resources related to those assets. Net position is reported as restricted when there are limitations imposed on its use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

*Unrestricted*: This category consists of the remaining net position that does not meet the definition of the two preceding categories.

When both restricted and unrestricted resources are available for use, it is the District's policy to use externally restricted resources first.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Fund Balances**

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form - prepaid items or inventories or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance: This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance: These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions of the Board of Education - the District's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the Board of Education removes the specified use by taking the same type of action that imposed the original commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance: This classification reflects the amounts constrained by the District's "intent" to be used for specific purposes, but the amounts are neither restricted nor committed. The Board of Education has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

*Unassigned fund balance:* This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the District's policy to use externally restricted resources first, then unrestricted resources - committed, assigned, and unassigned - in order as needed.

#### **Property Tax Levy**

Under Wisconsin law, personal property taxes and first installment real estate taxes are collected by city, town, and village treasurers or clerks who then make proportional settlement with the school district and county treasurer for those taxes collected on their behalf. Second installment real estate taxes and delinquent taxes are collected by the county treasurer who then makes settlement with the city, town, village, and school districts before retaining any for county purposes.

#### **Notes to Financial Statements**

### Note 1: Summary of Significant Accounting Policies (Continued)

#### **Property Tax Levy** (Continued)

The aggregate district tax levy is apportioned and certified by November 6 of the current fiscal year for collection to comprising municipalities based on the immediate past October 1 full or "equalized" taxable property values. As permitted by a collecting municipality's ordinance, taxes may be paid in full or two or more installments with the first installment payable the subsequent January 31 and a final payment no later than the following July 31. On or before January 15, and by the 20th of each subsequent month thereafter, the District may be paid by the collecting municipalities its proportionate share of tax collections received through the last day of the preceding month. On or before August 20, the county treasurer makes full settlement to the District for any remaining balance.

Property taxes are recognized as revenue in the period for which the taxes are levied. The 2017 tax levy is used to finance operations of the District's fiscal year ended June 30, 2018. All property taxes are considered due on January 1 when an enforceable lien is assessed against the property and the taxpayer is liable for the taxes. All taxes are collected within 60 days of June 30 and are available to pay current liabilities.

#### **Subsequent Events**

Subsequent events have been evaluated through December 3, 2018, which is the date the financial statements were available to be issued.

#### Note 2: Stewardship and Accountability

#### **Limitation on School District Revenues**

Wisconsin Statutes limit the amount of revenues school districts may derive from general school aids and property taxes unless a higher amount is approved by a referendum. This limitation does not apply to revenues needed for the payment of any general obligation debt service (including refinanced debt) authorized by either of the following:

- A resolution of the school board or by referendum prior to August 12, 1993
- A referendum on or after August 12, 1993

#### **Notes to Financial Statements**

#### Note 3: Cash and Investments

#### **Deposits**

Custodial Credit Risk: Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk. As of June 30, 2018, none the District's bank balance of \$7,143,507 was exposed to custodial credit risk as uninsured and uncollateralized.

#### Investments

Interest Rate Risk: The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. State Statute limits the maturity of commercial paper and corporate bonds to not more than seven years.

*Credit Risk:* State Statute limits investments in commercial paper and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations. Ratings are not required, or available, for the Wisconsin Local Government Investment Pool (LGIP). The District has no investment policy that would further limit its investment choices.

Concentration of Credit Risk: For an investment, concentration of credit risk is the risk of loss that may be caused by the District's investment in a single issuer. The District does not have an investment policy for concentration of credit risk. More than 5% of the District's investments are in annuity contracts with American United Life Insurance Company and the LGIP. These investments are 31.7% and 68.3% of the District's total investments. The investments with American United Life Insurance Company also represent 100.0% of the total investments reported in the Employee Benefit Trust Fund.

The District's cash and investment balances at June 30, 2018, were as follows:

	Maturities	Fair Value
Local Government Investment Pool Fund	20-day average	\$ 7,207,476
U.S. Treasury Bond		1,000
AUL Annuity Contract		3,346,748
Total investments		10,555,224
Net cash deposits with financial institutions carrying amount		6,478,515
Petty cash		775
Less - Cash and investments held by fiduciary funds		(3,589,790)
Cash and investments reported on statement of net position		\$ 13,444,724

#### **Notes to Financial Statements**

#### Note 3: Cash and Investments (Continued)

The District is a participant in the LGIP, which is authorized in Wisconsin Statutes 25.14 and 25.17 under the oversight of the State of Wisconsin Investment Board. The LGIP is not registered with the Securities Exchange Commission (SEC) as an investment company. The LGIP operates and reports to participants on the amortized cost basis. LGIP pool shares are bought and redeemed at \$1 based on the amortized cost of the investments in the LGIP. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. The investment in the LGIP is not subject to the fair value hierarchy disclosures.

#### Fair Value Measurements (Assets and Liabilities Measured at Fair Value)

This District has the following recurring fair value measurements as of June 30, 2018:

• U.S. Treasury bonds of \$1,000 are valued using quoted market prices (Level 1 inputs).

#### **Note 4: Interfund Balances and Activity**

Interfund receivable and payable balances in the fund financial statements on June 30, 2018, are as follows:

		Due To:							
Due From:	Ger	neral Fund	Debt Ser		Pi	Capital rojects Fund	Emplo Benefit Fun	Trust	Total
						-			
General Fund	\$	- :	\$	74	\$	315,000	\$ 1,84	5,319 \$	2,160,393
Food Service Fund		-		-		-	4	5,205	45,205
Employee Benefit Trust Fund		99,410		-		-		-	99,410
Total	\$	99,410	\$	74	\$	315,000	\$ 1,89	0,524 \$	2,305,008

The payable from the Employee Benefit Trust Fund to the General Fund is for unreimbursed postemployment benefits paid by the General Fund. The payable from the General Fund to the Debt Service Fund is for reimbursement for fees incorrectly paid by the Debt Service Fund. The payable from the General Fund and the Food Service Fund to the Employee Benefit Trust Fund represent contributions to the trust that weren't physically completed by year-end.

In the statement of net position, amounts reported in fund balance sheets as interfund balances have been eliminated within the governmental activities columns.

### **Notes to Financial Statements**

### Note 4: Interfund Balances and Activity (Continued)

Interfund transfers at June 30, 2018, were as follows:

		Transfer To:				
	Deb	ot Service	Capital			
Transfer From:		Fund	Projects Fund	Total		
General Fund	\$	73,800	\$ 315,000 \$	388,800		
Food Service Fund		16,200	-	16,200		
Total	\$	90,000	\$ 315,000 \$	405,000		

The purpose for the interfund transfer to the Debt Service Fund is to make the long-term debt payments relating to technology upgrades, building improvements, and equipment for the food service department. The purpose for the interfund transfer to the Capital Projects Fund is to fund the District's long-term capital improvement plan.

### **Notes to Financial Statements**

### **Note 5: Capital Assets**

Capital asset balances and activity for the year ended June 30, 2018, were as follows:

Consumum austal Austinistica		Beginning	la sussass	Daawaaaa	Ending
Governmental Activities		Balance	Increases	Decreases	Balance
Capital assets not being depreciated:  Land	\$	906 600 <i>°</i>		\$ - \$	906 600
Latiu	Ą	806,600 \$	-	<del>-                                    </del>	806,600
Total capital assets not being depreciated		806,600	-	-	806,600
Capital assets being depreciated:					
Land improvements		2,917,957	14,360	(295,639)	2,636,678
Buildings and building improvements		76,006,515	723,545	(152,320)	76,577,740
Furniture and equipment		8,364,652	600,790	(5,127,413)	3,838,029
Total capital assets being depreciated		87,289,124	1,338,695	(5,575,372)	83,052,447
Less accumulated depreciation for:					
Land improvements		(1,040,024)	(97,618)	290,529	(847,113)
Buildings and building improvements		(22,287,177)	(1,821,310)	120,352	(23,988,135)
Furniture and equipment		(6,485,320)	(386,724)	5,041,469	(1,830,575)
Total accumulated depreciation		(29,812,521)	(2,305,652)	5,452,350	(26,665,823)
·		,	•		•
Total capital assets, being depreciated - Net of accumulated depreciation		57,476,603	(966,957)	(123,022)	56,386,624
Governmental activities capital assets - Net	\$	58,283,203 \$	(966,957)	\$ (123,022) \$	57,193,224

#### **Notes to Financial Statements**

### Note 5: Capital Assets (Continued)

Depreciation expense was charged to governmental activities as follows:

Regular instruction	\$ 37,399
Vocational instruction	4,034
Special education instruction	616
Other instruction	9,913
Pupil services	1,489
Instructional staff services	1,319
General administration services	18,164
Building administration services	486
Operations and maintenance of plant	737,635
School food service program	23,802
Central services	101,588
Depreciation not charged to a specific function	1,369,207
Total depreciation for governmental activities	\$ 2,305,652

### **Note 6: Long-Term Obligations**

Long-term obligations of the District are as follows:

	Balance				-	Balance	Amounts Due Within One
	07/01/17	<u> </u>	Additions	Reductio	ns 0	6/30/18	Year
Bonds	\$ 29,570,0	00 S	9,640,000	\$ 9,980,0	000 \$ 2	29,230,000	\$ 1,130,000
Plus unamortized premium	571,5		95,483	220,2	•	446,846	-
Less unamortized discount	(14,6	44)	-	(4,8	382)	(9,762)	-
Notes	9,265,0	00	-	1,575,(	000	7,690,000	1,605,000
Subtotals	39,391,8	98	9,735,483	11,770,2	297 3	37,357,084	2,735,000
Capital leases		-	354,220	122,3	L46	232,074	114,048
Compensated absences	100,9	26	95,545	100,9	926	95,545	77,036
Totals	\$ 39,492,8	24 \$ 1	10,185,248	\$ 11,993,3	369 \$ 3	37,684,703	\$ 2,926,084

Payments on bonds and notes are made by the Debt Service Fund. The compensated absences will be liquidated by several of the governmental funds. Payments on the capital leases will be made by the General Fund.

#### **Notes to Financial Statements**

### Note 6: Long-Term Obligations (Continued)

#### **General Obligation Debt**

All general obligation debt is secured by the full faith and credit and unlimited taxing powers of the District. General obligation debt at June 30, 2018, is comprised of the following individual issues:

	Governmental Activities				
	Issue	Interest	Dates of	Balance	
	Dates	Rates %	Maturity	06/30/18	
				_	
Promissory note	7/26/2010	5.30%	7/26/2020 \$	270,000	
Taxable promissory notes	9/13/2010	4.28%	3/1/2020	810,000	
Refunding bonds	6/28/2012	2.00% - 3.00%	3/1/2020	1,150,000	
Improvement bonds	7/15/2013	2.00% - 5.00%	3/1/2033	1,295,000	
Improvement bonds	3/3/2014	3.50% - 4.00%	3/1/2034	10,000,000	
Taxable promissory notes	7/14/2014	0.00%	3/16/2024	3,040,000	
Refunding bonds	1/7/2015	2.50% - 3.00%	3/1/2027	7,980,000	
Promissory notes	1/7/2015	2.00% - 2.50%	3/1/2021	2,000,000	
Taxable promissory notes	7/13/2015	2.00% - 3.00%	9/1/2020	1,570,000	
Refunding bonds	12/28/2017	2.00% - 3.00%	3/1/2033	8,805,000	
Total general obligation debt*			\$	36,920,000	

The 2017 equalized valuation of the District as certified by the Wisconsin Department of Revenue is \$1,869,436,109. The legal debt limit and margin of indebtedness as of June 30, 2018, in accordance with Section 67.03(1)(a) of the Wisconsin Statues, are as follows:

Legal debt limit (10% of \$1,869,436,109)	\$ 186,943,611
Deduct:  Long-term debt* applicable to debt margin	36,920,000
Add:  Debt service fund assets available	535,136
Margin of indebtedness	\$ 150,558,747

#### **Notes to Financial Statements**

### Note 6: Long-Term Obligations (Continued)

Aggregate cash flow requirements for the retirement of long-term principal and interest as of June 30, 2018, are as follows:

#### **Governmental Activities**

Year Ended June 30:	Pri	ncipal	Interest	Totals
2019	\$ 2,	735,000 \$	1,119,097 \$	3,854,097
2020	2,	795,000	1,052,778	3,847,778
2021	2,	050,000	924,147	2,974,147
2022	2,	010,000	873,638	2,883,638
2023	2,	045,000	824,262	2,869,262
2024-2028	10,	840,000	3,592,813	14,432,813
2029-2033	11,	410,000	1,703,637	13,113,637
2034	3,	035,000	121,400	3,156,400
Tatala	¢ 20	020.000 ¢	10 211 772 6	47 121 772
Totals	\$ 36,	920,000 \$	10,211,772 \$	47,131,772

On December 28, 2017, the District issued \$9,640,000 in general obligation bonds to refund \$8,595,000 in general obligation bonds. The current refunding resulted in an economic gain of \$722,868 and a decrease in cash flow requirements to service the debt of \$1,745,710.

In relation to the above refunding, the District defeased certain general obligation bonds by placing the proceeds of the new bonds in an irrevocable trust to provide all future debt service payments on the old notes. At June 30, 2018, \$8,595,000 of outstanding bonds are considered defeased. These bonds will be called and paid from the trust on March 1, 2023.

#### Note 7: Leases

The District leases chromebooks. The chromebook lease, which expires July 15, 2019, is classified as a capital lease. Furniture and equipment includes the following amounts for the leased equipment that have been capitalized.

	2018
Furniture and equipment	\$ 354,220
Less - Accumulated amortization	(70,844)
Totals	\$ 283,376

Lease amortization is included in depreciation expense.

#### **Notes to Financial Statements**

#### Note 7: Leases (Continued)

Future minimum payments, by year and in the aggregate, under the capital lease with initial or remaining terms in excess of one year consisted of the following:

		Capital Lease
2019	\$	122,146
2020	,	122,146
Total minimum lease payments		244,292
Amount representing interest		(12,218)
Duccout value of not unining up loos no up out		222.074
Present value of net minimum lease payments		232,074
Less - Current maturities		114,048
Long-term obligations under capital lease	\$	118,026

#### Note 8: Employee Retirement Plans - Wisconsin Retirement System

#### **Plan Description**

The Wisconsin Retirement System (WRS) is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government, and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1,200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found online at <a href="http://etf.wi.gov/publications/cafr.htm">http://etf.wi.gov/publications/cafr.htm</a>.

#### Vesting

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

#### **Notes to Financial Statements**

#### Note 8: Employee Retirement Plans - Wisconsin Retirement System (Continued)

#### **Benefits Provided**

Employees who retire at or after age 65 (54 for protective occupations, 62 for elected officials and executive service retirement plan participants, if hired on or before 12/31/2016) are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest annual earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

#### **Postretirement Adjustments**

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

	Core Fund	Variable Fund
Year	Adjustment	Adjustment
2008	6.6 %	0.0 %
2009	(2.1)%	(42.0)%
2010	(1.3)%	22.0 %
2011	(1.2)%	11.0 %
2012	(7.0)%	(7.0)%
2013	(9.6)%	9.0 %
2014	4.7 %	25.0 %
2015	2.9 %	2.0 %
2016	0.5 %	(5.0)%
2017	2.0 %	4.0 %

#### **Notes to Financial Statements**

### Note 8: Employee Retirement Plans - Wisconsin Retirement System (Continued)

#### Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, executives and elected officials. Starting on January 1, 2016, the executive and elected officials category was merged into the general employee category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$1,246,268 in contributions from the employer.

Contribution rates as of June 30, 2018, are:

Employee Category	Employee	Employer
General (including teachers, executives, and elected officials)	6.7 %	6.7 %
Protective with Social Security	6.7 %	10.7 %
Protective without Social Security	6.7 %	14.9 %

# Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the District reported an asset of \$3,715,853 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2017, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2016, rolled forward to December 31, 2017. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The District's proportion of the net pension asset was based on the District's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2017, the District's proportion was 0.12515005%, which was a decrease of 0.00392990% from its proportion measured as of December 31, 2016.

For the year ended June 30, 2018, the District recognized pension expense of \$1,776,079.

#### **Notes to Financial Statements**

### Note 8: Employee Retirement Plans - Wisconsin Retirement System (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	
Differences between expected and actual experience	\$ 4,721,084 \$	(2,208,366)	
Net differences between projected and actual earnings on pension plan investments	-	(5,107,095)	
Changes in assumptions	734,180	-	
Changes in proportion and differences between employer contributions and proportionate share of contributions	87,295	-	
Employer contributions subsequent to the measurement date	754,031		
Total	\$ 6,296,590 \$	(7,315,461)	

\$754,031 reported as deferred outflows of resources related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	Net Deferred Outflows (Inflows) of Resources
2019	\$ 432,504
2020	(6,359)
2021	(1,253,872)
2022	(954,166)
2023	8,991

#### **Notes to Financial Statements**

### Note 8: Employee Retirement Plans - Wisconsin Retirement System (Continued)

#### **Actuarial Assumptions**

The total pension liability in the December 31, 2017, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial valuation date December 31, 2016
Measurement date of net pension liability (asset) December 31, 2017

Actuarial cost method Entry age

Asset valuation method Fair market value

Long-term expected rate of return 7.2% Discount rate 7.2%

Salary increases:

Inflation 3.2%

Seniority/Merit 0.2% - 5.6%

Mortality Wisconsin 2012 Mortality Table

Postretirement adjustments\* 2.1%

Actuarial assumptions are based on an experience study conducted in 2015 using experience from 2012-2014. The total pension liability for December 31, 2017, is based on a rollforward of the liability calculated from the December 31, 2016, actuarial valuation.

<sup>\*</sup>No postretirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience, and other factors. 2.1% is the assumed annual adjustment based on the investment return assumption and the postretirement discount rate.

#### **Notes to Financial Statements**

### Note 8: Employee Retirement Plans - Wisconsin Retirement System (Continued)

#### **Actuarial Assumptions** (Continued)

Long-Term Expected Return on Plan Assets: The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Allocation Targets and Expected Returns As of December 31, 2017

		Long-Term	Long-Term
Asset Class	Asset Allocation %	Expected Nominal Rate of Return %	Expected Real Rate of Return %
Core fund:			
Global equities	50.0 %	8.2 %	5.3 %
Fixed income	24.5 %		1.4 %
Inflation sensitive assets	15.5 %		1.0 %
Real estate	8.0 %	6.5 %	3.6 %
Private equity/debt	8.0 %	9.4 %	6.5 %
<u>Multi-asset</u>	4.0 %	6.5 %	3.6 %
Total core fund	110.0 %	7.3 %	4.4 %
Variable fund:			
U.S. equities	70.0 %	7.5 %	4.6 %
International equities	30.0 %		4.9 %
Total variable fund	100.0 %	7.9 %	5.0 %

New England Pension Consultants Long-Term U.S. CPI (Inflation) Forecast: 2.75%

Asset allocations are managed within established ranges; target percentages may differ from actual monthly allocations.

#### **Notes to Financial Statements**

#### Note 8: Employee Retirement Plans - Wisconsin Retirement System (Continued)

#### **Actuarial Assumptions** (Continued)

Single Discount Rate: A single discount rate of 7.20% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 7.20% and a long-term bond rate of 3.31%. Because of the unique structure of WRS, the 7.20% expected rate of return implies that a dividend of approximately 2.1% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate: The following presents the District's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.20%, as well as what the District's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower (6.20%) or 1 percentage point higher (8.20%) than the current rate:

	1% Decrease Current 1% Increase to Discount Discount to Discount Rate (6.20%) Rate (7.20%) Rate (8.20%)
District's proportionate share of the net pension liability (asset)	\$ 9,614,181 \$ (3,715,853) \$(13,847,092)

#### **Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <a href="http://etf.wi.gov/publications/cafr.htm">http://etf.wi.gov/publications/cafr.htm</a>.

#### **Payables to the Pension Plan**

At June 30, 2018, the District reported a payable of \$437,051 for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2018.

### **Notes to Financial Statements**

#### Note 9: District Pension Plan and Benefits

The District administers a single-employer defined benefit plan that provides pension benefits to eligible retirees as established by District policy. The School District Board manages the pension plan and has appointed the District Director of Business Services as trustee and MidAmerica Administrative and Retirement Solutions, Inc. as investment manager. There are 142 active plan members, 58 inactive plan members currently receiving benefits, and no inactive plan members entitled to but not yet receiving benefits. This plan is closed to new entrants.

The School Board has the authority to establish and amend the types of benefits provided through the pension plan. The District provides an early retirement stipend to employees who elect to retire beginning at age 55 with at least 15 years of service with the District. Benefits are based on employee classification, date of hire, and date of retirement. For all classes of employees the stipend shall be paid for a period of time not to exceed 60 months. The School Board determines the amount contributed to the trust. Currently the contribution equals the amount needed to pay current benefits plus an additional amount to prefund benefits, as funding is available. The plan does not issue a standalone report.

The pension plan investment policies and investment disclosures are discussed in Note 1 and Note 3. For June 30, 2018, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 1.40%. The money-weighted rate of return expresses the investment performance, net of investment expense, adjusted for the changing amounts actually invested.

The components of the net pension liability of the District at June 30, 2018, are as follows:

Total pension liability	\$ 3,125,125
Plan fiduciary net position	(861,313)
Net pension liability	\$ 2,263,812
Plan fiduciary net position as a percentage	
of the total pension liability	27.6 %

The total pension liability was determined by an actuarial valuation as of June 30, 2017. The actuarial assumptions included an inflation rate of 2.50% and projected salary increases of 3.00%, average, including inflation. The investment rate of return was 3.75%, net of pension plan investment expense, including inflation. Mortality, disability, and retirement rates are from the WRS experience for public schools. The actuarial assumptions used in the June 30, 2017, valuation were based on the results of an actuarial experience study from 2012-2014.

#### **Notes to Financial Statements**

### Note 9: District Pension Plan and Benefits (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2018, (see discussion of the pension plan's investment policy) are summarized in the following table:

Asset Class	Expected Real Rate of Return
ALII annuity contracts	3 75 %

The discount rate used to measure the total pension liability was 3.75% (up from 3.50% in the prior year), as determined by the actuary at Bond Buyer Go for a 20-year AA municipal bond. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that District contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the net pension liability (asset) for the year ended June 30, 2018, are as follows:

	Increase (Decrease)					
Changes in Net Pension Liability	Total Pension Liability (a)		Plan Fiduciary Net Position (b)		Net Pension Liability (a)-(b)	
Balances at June 30, 2017	\$	3,442,491	\$	850,781	\$	2,591,710
Changes for the year:						
Service cost		145,409		-		145,409
Interest		116,191		-		116,191
Differences between expected and actual experience		(191,085)		-		(191,085)
Changes in assumptions or other input		3,012		-		3,012
Contributions - Employer		-		390,091		(390,091)
Net investment income		-		11,334		(11,334)
Benefit payments		(390,893)		(390,893)		-
Net changes		(317,366)		10,532		(327,898)
Balances at June 30, 2018	\$	3,125,125	\$	861,313	\$	2,263,812

Long-Term

#### **Notes to Financial Statements**

### Note 9: District Pension Plan and Benefits (Continued)

The following presents the net pension liability of the District, calculated using the discount rate of 3.75%, as well as what the District's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.75%) or 1 percentage point higher (4.75%) than the current rate:

	1%	Current	1%
	Decrease	Discount	Increase
	(2.75%)	Rate (3.75%)	(4.75%)
District's net pension liability	\$ 2,396,23	31 \$ 2,263,812	\$ 2,135,075

For the year ended June 30, 2018, the District recognized pension expense of \$253,521. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following resources:

	0	Deferred utflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$	159,683 \$	(159,238)
Changes of assumptions		26,191	(33,372)
Net difference between projected and actual earnings on pension plan investments		25,397	
Totals	\$	211,271 \$	(192,610)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	Net Deferred Outflows (Inflows) of Resources
2019	\$ 23,810
2020	23,822
2021	23,693
2022	(21,316)
2023	(31,348)

#### **Notes to Financial Statements**

### **Note 10: Other Postemployment Benefits**

#### **Defined Benefit Plan**

The District administers a single-employer defined benefit plan that provides OPEB benefits to eligible retirees as established by District policy. The School District Board manages the OPEB plan and has appointed the District Director of Business Services as trustee and MidAmerica Administrative and Retirement Solutions, Inc. as investment manager. There are 257 active plan members, 62 inactive plan members currently receiving benefits, and no inactive plan members entitled to but not yet receiving benefits.

The School Board has the authority to establish and amend the types of benefits provided through the OPEB plan. The plan provides funds for medical benefits to eligible retirees and their spouses through the District's group medical insurance plan, which covers both active and retired members. The eligibility requirements are based on the retiree's position, years of service, and age at retirement. If eligible, the retiree may receive funds for medical benefits for up to 10 years or until they are eligible for Medicare. The School Board determines the amount contributed to the trust. Currently the contribution equals the amount needed to pay current benefits plus an additional amount to prefund benefits, as funding is available. The plan does not issue a standalone report.

The OPEB plan investment policies and investment disclosures are discussed in Note 1 and Note 3. Currently the plan is invested in AUL annuity contracts. For June 30, 2018, the annual money-weighted rate of return on OPEB plan investments, net of OPEB plan investment expense, was 1.42%. The money-weighted rate of return expresses the investment performance, net of investment expense, adjusted for the changing amounts actually invested.

The components of the net OPEB liability of the District at June 30, 2018, were as follows:

Total OPEB liability	\$ 9,184,787
Plan fiduciary net position	 (4,276,549)
Net OPEB liability	\$ 4,908,238

Plan fiduciary net position as a percentage of the total OPEB liability

46.56 %

The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017, and rolled forward to June 30, 2018. The actuarial assumptions included an inflation rate of 2.50% and projected salary increases of 3.00%, average, including inflation. The investment rate of return was 3.75%, net of OPEB plan investment expense, including inflation. The medical care trend at a rate of 7.50% decreasing by 0.50% per year down to 6.50%, then by 0.10% per year down to 5.00% and level thereafter. Actuarial assumptions are based upon an experience study conducted in 2015 using WRS experience from 2012-2014.

### **Notes to Financial Statements**

#### Note 10: Other Postemployment Benefits (Continued)

#### **Defined Benefit Plan** (Continued)

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the OPEB plan's target asset allocation as of June 30, 2018, (see discussion of the plan's investment policy) are summarized in the following table:

	Long-Term
	Expected Real
Asset Class	Rate of Return

AUL annuity contracts 3.75 %

The discount rate used to measure the total OPEB liability was 3.75% (up from 3.50% in the prior year), as determined by the actuary at Bond Buyer Go for a 20-year AA municipal bond. The projection of cash flows used to determine the discount rate assumed that District contributions will be made at rates equal to the actuarially determined contribution. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

#### **Notes to Financial Statements**

### Note 10: Other Postemployment Benefits (Continued)

**Defined Benefit Plan** (Continued)

Changes in the net OPEB liability for the year ended June 30, 2018, were as follows:

	Increase (Decrease)			
Changes in Net OPEB Liability			Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
		. ,	. ,	.,,,,
Balances at June 30, 2017	\$	11,783,828 \$	2,325,652 \$	9,458,176
Changes for the year:				
Service cost		230,205	-	230,205
Interest		396,453	-	396,453
Differences between expected and actual experience		(1,956,208)	-	(1,956,208)
Changes in assumptions or other input		(126,033)	-	(126,033)
Contributions - Employer		-	2,989,116	(2,989,116)
Contributions - Employee		-	68,029	(68,029)
Net investment income		-	37,210	(37,210)
Benefit payments		(1,143,458)	(1,143,458)	
Net changes		(2,599,041)	1,950,897	(4,549,938)
Balances at June 30, 2018	\$	9,184,787 \$	4,276,549 \$	4,908,238

The following presents the net OPEB liability of the District, calculated using the discount rate of 3.75%, as well as what the District's net OPEB liability would be if it were calculating using a discount rate that is 1 percentage point lower (2.75%) or 1 percentage point higher (4.75%) than the current rate:

	1% D	ecrease to		1% Increase to	
			urrent Discount Rate (3.75%)	Discount Rate (4.75%)	
District's net OPEB liability	\$	5,205,514 \$	4,908,238	\$ 4,617,950	

### **Notes to Financial Statements**

### Note 10: Other Postemployment Benefits (Continued)

#### **Defined Benefit Plan** (Continued)

The following represents the District's net OPEB liability calculated using the health care cost trend rate of 7.5% decreasing to 5.0%, as well as what the District's net OPEB liability would be if it were calculated using the health care cost trend rate that is 1 percentage point lower (6.5% decreasing to 4.0%) or 1 percentage point higher (8.5% decreasing to 6.0%) than the current rate:

	1% Decrease	<b>Health Care Cost</b>	1% Increase to
	(6.5% decreasing to 4.0%)	Trend Rates (7.5% decreasing to 5.0%)	
	το πονογ	ucoreasing to breve	10 0.075
District's net OPEB liability	\$ 4,691,784	\$ 4,908,238	\$ 5,135,326

For the year ended June 30, 2018, the District recognized OPEB expense of \$289,380. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Ou	eferred otflows of esources	Deferred Inflows of Resources
Differences between expected and actual experience Changes of assumptions or other input Net difference between projected and actual earnings on OPEB plan investments	\$	- \$ - 68,707	(1,738,852) (112,028)
Total	\$	68,707 \$	(1,850,880)

Amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended June 30:	Net Deferred Outflows (Inflov of Resources	vs)
2019	\$ (214,1	.83)
2020	(214,1	.83)
2021	(214,1	.83)
2022	(214,1	.84)
2023	(231,3	60)
Thereafter	(694,0	80)

#### **Notes to Financial Statements**

#### Note 10: Other Postemployment Benefits (Continued)

#### **Defined Contribution Plan**

Based on individual contracts, the District also provides OPEB benefits to its employees through a defined contribution plan. The District will contribute up to 6% of the eligible employee's salary into a Health Reimbursement Arrangement (HRA) account. After the seventh year of employment, the employee becomes fully vested in the account. Amounts contributed on behalf of employees who leave prior to fully vesting, remain in the plan to be offset against future District required contributions. In accordance with these requirements, the District contributed \$477,180 during the current year, and no contributions were made by employees. The plan is administered by National Insurance Services.

#### Note 11: Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; natural disasters; and workers' compensation. The District insures through commercial insurance companies for all risks of loss, except for health and dental care. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There was no significant reduction in the District's insurance coverage in fiscal year 2018.

The District has retained the risk of loss for its health program. The plan is accounted for in the General Fund of the District as required by the Department of Public Instruction. A third-party administrator is responsible for the approval, processing, and payment of claims, after which they bill the District for reimbursement. As part of the health care coverage, the District purchases stop-loss coverage, which pays claims in excess of \$80,000 per individual and/or 125% of the annual estimated claims as provided by Medica. For the year ended June 30, 2018, the aggregate claims limit was \$6,180,915.

At June 30, 2018, the District has recorded a \$1,171,757 liability, which represents accrued health insurance premiums for the current contract year and estimated outstanding claims incurred that were reported and unreported on or before June 30, 2018. This amount consists of accrued health insurance benefits for the current contract year of \$746,757 and outstanding claims, which were reported and unreported to the Plan Administrator of \$425,000. The amounts of reported and unreported claims for the District were estimated by the District.

		2018	2017
	_		
Unpaid claims at beginning of year	Ş	300,000 \$	631,000
Current year claims		5,696,367	5,870,790
Claim payments		(5,571,367)	(6,201,790)
			_
Unpaid claims at end of year	\$	425,000 \$	300,000

#### **Notes to Financial Statements**

### **Note 12: Jointly Governed Organization**

The District is served by Cooperative Education Service Agency No. 11 (CESA). CESA is a regional service entity organized to serve the educational needs of 39 school districts in all or parts of Barron, Buffalo, Burnett, Chippewa, Dunn, Eau Claire, Pepin, Pierce, Polk, Rusk, St. Croix, Sawyer, and Washburn Counties. CESA is governed by an 11-member board of control elected from a delegate assembly, which consists of one school board member from each of the school districts in the CESA region, with special provisions made for areas served by union high/K-8 districts. Participating school districts have neither an ongoing financial interest nor responsibility. The District purchased \$210,764 of education services during the fiscal year. At June 30, 2018, due from other governments included \$1,237 to be received from CESA.

# **Required Supplementary Information**

# **Budgetary Comparison Schedule - General Fund**

Year Ended June 30, 2018

	Budgeted Amounts		Actual on Budgetary	Variance With Final Budget Positive	
	Original	Final	Basis	(Negative)	
Revenues:					
Local	\$ 13,529,663				
Interdistrict	552,604	531,032	539,000	7,968	
Intermediate	5 <i>,</i> 750	7,700	6,415	(1,285)	
State	20,709,128	20,733,445	20,753,841	20,396	
Federal	865,103	900,136	918,345	18,209	
Other Other	192,500	192,500	715,228	522,728	
Total revenues	35,854,748	35,894,476	36,558,704	664,228	
Evnandituras					
Expenditures: Instruction:					
Undifferentiated curriculum	6,680,698	6,686,092	6,611,543	74,549	
Regular curriculum	8,245,009	8,567,532	8,567,532	74,545	
Vocational instruction	969,209	990,334	923,213	67,121	
Physical curriculum	896,151	896,151	817,860	78,291	
Co-curricular activities	671,335	687,009	687,008	78,231	
Other special needs	432,743	442,945	269,435	173,510	
Other special needs	432,743	442,343	203,433	173,310	
Total instruction	17,895,145	18,270,063	17,876,591	393,472	
Support services:					
Pupil services	965,396	945,297	917,104	28,193	
Instructional staff services	1,185,714	1,201,110	944,852	256,258	
General administration services	825,050	862,172	862,172	-	
Building administration services	1,782,071	1,809,404	1,809,403	1	
Business services	5,802,912	6,659,522	6,659,522	-	
Central services	1,221,955	1,490,656	1,426,488	64,168	
Insurance	392,808	392,808	376,837	15,971	
Debt service	122,964	122,146	122,146		
Other support services	51,355	51,778	47,824	3,954	
Total support services	12,350,225	13,534,893	13,166,348	368,545	
Non-program transactions:					
Purchased instructional services	1,544,034	1,584,969	1,549,227	35,742	
Other nonprogram transactions	5,000	21,988	21,988		
Total non-program transactions	1,549,034	1,606,957	1,571,215	35,742	
Total expenditures	31,794,404	33,411,913	32,614,154	797,759	

# **Budgetary Comparison Schedule - General Fund (Continued)**

Year Ended June 30, 2018

	Original	Final	Actual on Budgetary Basis	Variance With Final Budget Positive (Negative)
Excess of revenues over expenditures	\$ 4,060,344	\$ 2,482,563	\$ 3,944,550	\$ 1,461,987
Other financing sources (uses): Transfers out Proceeds from sale of capital assets Issuance of capital leases	(4,072,851 12,507 -	) (4,113,350) 50,175 354,220	(4,113,349) 49,515 354,220	1 (660) -
Net other financing sources (uses)	(4,060,344	) (3,708,955)	(3,709,614)	(659)
Net change in fund balance Fund balance - Beginning of year	- 11,327,539	(1,226,392) 11,327,539	234,936 11,327,539	1,461,328 <u>-</u>
Fund balance - End of year	\$ 11,327,539	\$10,101,147	\$11,562,475	\$ 1,461,328

See Independent Auditor's Report.

See accompanying notes to the Budgetary Comparison Schedule - General Fund.

#### Notes to the Budgetary Comparison Schedule - General Fund

Year Ended June 30, 2018

### **Note 1: Budgetary Information**

Budgets are adopted each fiscal year for all funds in accordance with Section 65.90 of the Wisconsin Statutes, using the budgetary accounting basis prescribed by the Wisconsin Department of Public Instruction (DPI).

The legally adopted budget and budgetary expenditure control are exercised at the two-digit subfunction level in the General Fund and at the function level for all other funds. Reported budget amounts are as originally adopted or as amended by School Board resolution.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- Based upon requests from District staff, District administration recommends budget proposals to the School Board.
- The School Board prepares a proposed budget including proposed expenditures and the means of financing them for the July 1 through June 30 fiscal year.
- A public notice is published containing a summary of the budget and identifying the time and place where a public hearing will be held on the proposed budget.
- Pursuant to the public budget hearing, the School Board may make alterations to the proposed budget.
- Once the School Board (following the public hearing) adopts the budget, no changes may be made in the amount of tax to be levied or in the amount of the various appropriations and the purposes of such appropriations unless authorized by a 2/3 vote of the entire School Board.

Appropriations lapse at year-end unless authorized as a carryover by the School Board. The portion of fund balance representing carryover appropriations is reported as an assigned fund balance.

Notes to the Budgetary Comparison Schedule - General Fund (Continued)

Year Ended June 30, 2018

### **Note 2: Budgetary Comparisons**

GAAP requires a budgetary comparison for the General Fund and each major special revenue fund.

Required comparisons are between the final budget and actual on a budgetary basis. The "original budget" represents the budget as approved by the school board after it sets the tax to be levied for the fiscal year. The "final budget" is the "original budget" adjusted for any budget amendments approved by the school board during the fiscal year and up to the time the financial statements are ready to be issued. The "actual on a budgetary basis" excludes the revenues, expenditures, and other financing sources (uses) of the special education fund and community service fund, which are treated as special revenue funds for budgetary purposes. The following schedule reconciles the "budgetary basis" revenues and expenditures of the budgetary comparison schedule general fund to the governmental funds - statement of revenues, expenditures, and changes in fund balances:

	General Fund Actual on Budgetary Basis	Special Education Fund	Community Service Fund	General Fund Actual on GAAP Basis
Revenues	\$ 36,558,704 \$	2,192,637	\$ 274,031	\$ 39,025,372
Expenditures	(32,614,154)	(5,917,186)	(286,816)	(38,818,156)
Other financing sources (uses)	(3,709,614)	3,724,549	-	14,935
Net change in fund balance	\$ 234,936 \$		\$ (12,785)	\$ 222,151

## Schedules of the Employer's Proportionate Share of the Net Pension Liability (Asset) and Employer Contributions - Wisconsin Retirement System

Last 10 Years\*

## Schedule of the Employer's Proportionate Share of the Net Pension Liability (Asset) Wisconsin Retirement System (WRS)

Last 10 Calendar Years\*

	2018	2017	2016	2015
Measurement date District's proportion of the net pension liability	12/31/17	12/31/16	12/31/15	12/31/14
(asset) District's proportionate share of the net pension	0.12515005%	0.12907995%	0.13217146%	0.13384425%
liability (asset) District's covered payroll		\$ 1,063,927 \$ 18,048,639		\$ (3,287,581) \$ 18,863,936
District's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	(20.31)%	5.89 %	11.86 %	(17.43)%
Plan fiduciary net position as a percentage of the total pension liability	102.93 %	99.12 %	98.20 %	102.74 %

## Schedule of the Employer Contributions Wisconsin Retirement System (WRS)

Last 10 Fiscal Years\*

		2018	2017	2016	2015
Contractually required contributions Contributions in relation to the contractually	\$ 1	,246,268	\$ 1,219,784	\$ 1,207,716 \$	1,254,486
required contribution	(1	,246,268)	(1,219,784)	) (1,207,716)	(1,254,486)
Contribution deficiency (excess)	\$		\$ -	\$ - \$	<del>;</del> -
District's covered payroll for the fiscal period Contributions as a percentage of covered payroll	\$ 18	6,492,969 6.74 %	\$ 18,146,500 6.72 %	\$ 18,082,820 \$ 6.68 %	5 18,234,773 6.88 %

#### Notes to the Schedules:

Changes of benefit terms: There were no changes of benefit terms for any participating employer in WRS. Changes of assumptions: There were no changes in the assumptions.

<sup>\*</sup>These schedules are intended to present information for the last 10 years. Additional information will be presented as it becomes available.

## Schedule of Changes in the Employer's Net Pension Liability and Related Ratios - District Pension Plan

Last 10 Fiscal Years\*

	2018		2017		2016		2015		2014
Measurement date	6/30/201	8	6/30/2017	(	6/30/2016	(	6/30/2015	(	5/30/2014
Total pension liability:									
Service cost	\$ 145,40	9 \$	140,131	\$	140,131	\$	126,880	\$	126,880
Interest on the total pension liability	116,19	1	128,123		126,580		137,937		147,321
Differences between expected and									
actual experience	(191,08	5)	-		319,367		-		-
Changes of assumptions on other		_							
inputs	3,01		35,523		(66,744)		-		-
Benefit payments	(390,89	3)	(415,683)		(540,688)		(530,238)		(513,369)
Net change in total pension liability	(317,36	-	(111,906)		(21,354)		(265,421)		(239,168)
Total pension liability - Beginning	3,442,49	1	3,554,397		3,575,751		3,841,172		4,080,340
Taraka a sata a Bakeba a Fadesa	ć 2 425 42	_ ,	. 2 442 404	,	2 554 207	,	2 575 754	,	2 044 472
Total pension liability - Ending	\$ 3,125,12	5 \$	3,442,491	\$	3,554,397	\$	3,5/5,/51	\$	3,841,172
Plan fiduciary net position:	4			_		_		_	
Contributions - Employer			1,206,807	\$	-	Ş	524,573	Ş	560,761
Net investment income	11,33	4	1,377		1,459		2,207		1,109
Benefit payments, including refunds of	(222.22	٠,	(44= 600)		(= 10 500)		(=00.000)		(=========
employee contributions	(390,89	3)	(415,683)		(540,688)		(530,238)		(564,554)
	40.50	_	702 504		2 224		(2.450)		(2.604)
Net change in plan fiduciary net position	10,53		792,501		2,384		(3,458)		(2,684)
Plan fiduciary net position - Beginning	850,78	1	58,280		55,896		59,354		62,038
Plan fiduciary net position - Ending	\$ 861,31	3 \$	850,781	\$	58,280	\$	55,896	\$	59,354
District's net pension liability - Ending	\$ 2,263,81	2 \$	5 2,591,710	\$	3,496,117	\$	3,519,855	\$	3,781,818

## Schedule of Changes in the Employer's Net Pension Liability and Related Ratios - District Pension Plan (Continued)

Last 10 Fiscal Years\*

	2018	2017	2016	2015	2014
Plan fiduciary net position as a percentage of the total pension liability Covered payroll	27.56 % \$ 7,959,392 \$	24.71 % 5 9,492,192	1.64 % \$ 9,492,192	1.56 % \$10,799,934	1.55 % \$ 17,588,728
District's net pension liability as a percentage of covered payroll	28.44 %	27.30 %	36.83 %	32.59 %	21.50 %

<sup>\*</sup>This schedule is intended to present information for the last 10 years. Additional information will be presented as it becomes available.

## **Schedule of Employer Contributions - District Pension Plan**

Last 10 Fiscal Years\*

	2018	2017		2016	2015	2014
Actuarially determined contribution Contributions in relation to the actuarially	\$ 361,819	\$ 1,509,903	\$	382,539	\$ 380,365	\$ 380,365
determined contribution	390,091	1,206,807		541,613	524,573	560,761
Contribution deficiency (excess)	\$ (28,272)	\$ 303,096	\$	(159,074)	\$ (144,208)	\$ (180,396)
Covered payroll	\$ 7,959,392	\$ 9,492,192	\$	9,492,192	\$ 10,799,934	\$17,588,728
Contributions as a percentage of covered payroll	4.90 %	12.71 %	1	5.71 %	4.86 %	3.19 %

<sup>\*</sup>This schedule is intended to present information for the last 10 years. Additional information will be presented as it becomes available.

## **Schedule of Investment Returns - District Pension Plan**

Last 10 Fiscal Years\*

	2018	2017	2016	2015	2014
Annual money-weighted rate of return, net of investment expense	1.40 %	1.55 %	1.30 %	1.83 %	1.82 %

<sup>\*</sup>This schedule is intended to present information for the last 10 years. Additional information will be presented as it becomes available.

### **Notes to Required Supplementary Information - District Pension Plan**

Year Ended June 30, 2018

#### **Note 1: Valuation Date**

Actuarially determined contribution rates are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported.

#### Note 2: Methods and Assumptions Used to Determine Contribution Rates

Measurement date:	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Actuarial cost method:	Entry age normal	Entry age normal	Entry age normal	Unit credit
Amortization	Level dollar	Level dollar	Level dollar	Level dollar
method:				
Remaining	13 years	3 years	25 years	30 years
amortization period:				
Asset valuation	Market value	Market value	Market value	Market value
method:				
Inflation:	2.5%	2.5%	2.5%	4.0%
Salary increases:	3.0%	3.0%	3.0%	4.0%
Investment rate of	3.75%	3.5%	3.75%	5.0%
return:				
Retirement age:	WRS 2015 mortality	WRS 2012 mortality	Not listed	Not listed
	table	table		
Mortality:	WRS 2015 mortality	WRS 2012 mortality	Not listed	Not listed
	table	table		

### **Note 3: Changes in Benefits**

There were no changes in benefits.

## Schedule of Changes in the Employer's Net OPEB Liability and Related Ratios - District OPEB Plan

Last 10 Fiscal Years\*

		2010	2017
		2018	2017
Measurement date		6/30/2018	6/30/2017
Total OPEB liability:			
Service cost	\$	230,205	\$ 230,205
Interest		396,453	407,445
Employee contributions		-	37,095
Differences between expected and actual experience		(1,956,208)	-
Changes of assumptions or other input		(126,033)	-
Benefit payments including refunds of member contributions		(1,143,458)	(797,098)
Net change in total OPEB liability		(2,599,041)	(122,353)
Total OPEB liability - Beginning		11,783,828	11,906,181
Total OPEB liability - Ending	\$	9,184,787	\$ 11,783,828
Plan fiduciary net position: Contributions - Employer	\$	2,989,116	\$ 1,821,210
Contributions - Employee	7	68,029	37,095
Net investment income		37,210	32,126
Benefit payments, including refunds of employee contributions		(1,143,458)	(797,098)
Net change in plan fiduciary net position		1,950,897	1,093,333
Plan fiduciary net position - Beginning		2,325,652	1,232,319
Plan fiduciary net position - Ending	\$	4,276,549	\$ 2,325,652
District's net OPEB liability - Ending	\$	4,908,238	\$ 9,458,176
Plan fiduciary net position as a percentage of the total OPEB liability Covered payroll District's net OPEB liability as a percentage of covered payroll	\$	46.56 % 12,989,639 37.79 %	19.74 % \$ 7,800,467 121.25 %

<sup>\*</sup>This schedule is intended to present information for the last 10 years. Additional information will be presented as it becomes available.

## **Schedule of Employer Contributions - District OPEB Plan**

Last 10 Fiscal Years\*

	2018	2017
Actuarially determined contribution	\$ 3,588,771 \$ 1	,878,080
Contributions in relation to the actuarially determined contribution	3,057,145 1	,821,210
Contribution deficiency (excess)	\$ 531,626 \$	56,870
Covered payroll	\$ 12,989,639 \$ 7	7,800,467
Contributions as a percentage of covered payroll	23.54 %	23.35 %

<sup>\*</sup>This schedule is intended to present information for the last 10 years. Additional information will be presented as it becomes available.

## **Schedule of Investment Returns - District OPEB Plan**

Last 10 Fiscal Years\*

	2018	2017
Annual money-weighted rate of return, net of investment expense	1.42 %	1.97 %

<sup>\*</sup>This schedule is intended to present information for the last 10 years. Additional information will be presented as it becomes available.

#### **Notes to Required Supplementary Information - District OPEB Plan**

Year Ended June 30, 2018

#### Note 1: Valuation date

Actuarially determined contribution rates are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported.

#### Note 2: Methods and Assumptions Used to Determine Contribution Rates

Valuation date:

Actuarial cost method:

Entry age normal,
level percent of salary

Amortization method:

Level dollar

July 1, 2015

Entry age normal,
level percent of salary

Level dollar

Level dollar

Remaining amortization period:

Asset valuation method:

Inflation:

2.5%

Sectional Section and Secti

Health care trend rates: 7.50% initial, decreasing by 0.5% 7.50% initial, decreasing by 0.5% per year down to 6.50%, then by per year down to 6.50%, then by

0.10% per year down to 5.0%, then by per year down to 6.50%, then by

level thereafter level thereafter

Salary increases: 3.0%, average, including inflation 3.0%, average, including inflation

Investment rate of return: 3.75% 3.5%

Trend and retirement: Wisconsin Retirement System All of the demographic assumptions

(WRS) experience study from 2012- used in this actuarial study are

2014 approximately the same as those used in the December 31, 2013, Wisconsin Retirement System

(WRS) annual report.

#### **Note 3: Changes in Benefits**

There were no changes in benefits.

## **Supplementary Financial Information**

## Fiduciary Fund - Schedule of Changes in Assets and Liabilities (Student Organizations' Agency Fund)

Year Ended June 30, 2018

Assets	Balance 07/01/17 Additions			Additions	Deductions			Balance 06/30/18
Cash	\$	240,677	\$	448,663	\$	448,286	\$	241,054
TOTAL ASSETS	\$	240,677	\$	448,663	\$	448,286	\$	241,054
Liabilities								
Due to student organizations:								
Oaklawn Elementary	\$	1,101	\$	2,760	\$	2,268	\$	1,593
River Heights Elementary		5,514		392		495		5,411
Knapp Elementary		1,296		739		610		1,425
Wakanda Elementary		4,604		5,599		7,109		3,094
Downsville Elementary		2,644		2,482		1,958		3,168
Middle school		41,613		82,106		80,193		43,526
High school		183,905		354,585		355,653		182,837
TOTAL LIABILITIES	\$	240,677	\$	448,663	\$	448,286	\$	241,054

## **Schedule of Expenditures of Federal Awards**

Year Ended June 30, 2018

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
LLC DEDARTMENT OF ACRICULTURE				
U.S. DEPARTMENT OF AGRICULTURE Wisconsin Department of Public Instruction				
Child Nutrition Cluster:				
School Breakfast Program	10.553	2018-173444-SB-546		
July 1, 2017-June 30, 2018	10.333	2010 173 111 05 3 10	\$ -	\$ 233,528
National School Lunch Program (Cash Assistance)	10.555	2018-173444-NSL-547	*	,
July 1, 2017-June 30, 2018			-	540,755
National School Lunch Program (Non-Cash Assistance)	10.555	2018-173444-NSL-547		,
July 1, 2017-June 30, 2018			-	116,443
National School Lunch Area Eligible Snack Program	10.555	2018-173444-NSL-Snacks-566		
July 1, 2017-June 30, 2018			-	3,560
TOTAL 10.555			-	660,758
Consid Mills Dynaman fau Children	10.550	2010 172444 CMD F40		
Special Milk Program for Children July 1, 2017-June 30, 2018	10.556	2018-173444-SMP-548		957
Summer Food Service Program for Children	10.559	2018-173444-SFSP-586	-	957
July 1, 2017-June 30, 2018	10.559	2010-173444-3137-300	_	73,514
July 1, 2017 Julie 30, 2010				75,514
TOTAL CHILD NUTRITION CLUSTER			-	968,757
TOTAL U.S. DEPARTMENT OF AGRICULTURE			-	968,757
				•
U.S. DEPARTMENT OF EDUCATION				
Wisconsin Department of Public Instruction				
Special Education Cluster (IDEA):				
Special Education Grants to States	84.027	2018-173444-IDEA-341		
July 1, 2017-June 30, 2018			-	684,777
Special Education Preschool Grants	84.173	2018-173444-Pre-S-347		20 :
July 1, 2017-June 30, 2018			-	20,473
TOTAL CRECIAL EDUCATION CLUSTER (IDEA)				705.252
TOTAL SPECIAL EDUCATION CLUSTER (IDEA)			-	705,250

## **Schedule of Expenditures of Federal Awards** (Continued)

Year Ended June 30, 2018

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Schedule of Expenditures of Federal Awards	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
LLC DEDARTMENT OF EDUCATION (Continued)				
U.S. DEPARTMENT OF EDUCATION (Continued) Title I Grants to Local Educational Agencies	84.010	2018-173444-Title I-141		
July 1, 2017-June 30, 2018	04.010	2010 173444 1100 1 141	\$ -	\$ 622,486
Career and Technical Education - Basic Grants to States	84.048	2018-173444-CP-CTE-400	*	Ţ 0==, .00
July 1, 2017-June 30, 2018			-	30,798
English Language Acquisition State Grant	84.365	2018-173444-Title III A-391		
July 1, 2017-June 30, 2018			-	20,302
Improving Teacher Quality State Grants	84.367	2018-173444-Title II-365		
July 1, 2017-June 30, 2018			-	162,133
Student Support and Academic Enrichment Program July 1, 2017-June 30, 2018	84.424	2018-173444-Title-IV A-381		1,300
July 1, 2017 Julie 30, 2010				1,500
TOTAL U.S. DEPARTMENT OF EDUCATION			-	1,542,269
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Wisconsin Department of Public Instruction				
Cooperative Agreements to Promote Adolescent Health Through School-				
Based HIV/STD Prevention and School-Based Surveillance	93.079	2018-173444-WILY-334		
July 1, 2017-June 30, 2018			-	5,999
Wisconsin Department of Health Services				
Medicaid Cluster:				
Medical Assistance Program	93.778	N/A		
July 1, 2017-June 30, 2018			-	258,339
TOTAL MEDICALD CLUCTED				250 220
TOTAL MEDICAID CLUSTER			<u>-</u>	258,339
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			-	264,338
TOTAL FEDERAL AWARDS			\$ -	\$ 2,775,364

See Independent Auditor's Report.

See accompanying notes to the Schedule of Expenditures of Federal Awards and State Assistance.

#### **Schedule of State Financial Assistance**

Year Ended June 30, 2018

State Grantor/Program	State I.D. Number	Pass-Through Entity Identifying Number	Amount Provided to Subrecipients	Grantor Expenditures
WISCONSIN DEPARTMENT OF PUBLIC				
INSTRUCTION				
Special Education and School Age Parents	255.101			
District Programs		173444-100	\$ -	\$ 1,190,469
Participant in Package Program at CESA #11		N/A	-	297
Total Special Education and School Age Parents			<u>-</u>	1,190,766
State School Lunch Aid	255.102	173444-107	_	15,155
Common School Fund Library Aid	255.103	173444-104	-	130,835
Bilingual Bicultural Aid LEA	255.106	173444-111	-	15,902
Gen Trans Aid for Public and NP Sch Pupils	255.107	173444-102	_	113,359
Equalization Aids	255.201	173444-116	_	18,843,554
High Cost Special Education Aid	255.210	173444-119	-	24,668
State School Breakfast Aid	255.344	173444-108	-	19,905
Tuition Payments by State LEA Fund 10	255.401	173444-157	-	3,608
Educator Effective Eval Sys Grants Public	255.940	173444-154	-	19,440
Per Pupil Aid	255.945	173444-113	-	1,502,100
Career and Technical Education Incentive Grants	255.950	173444-152	-	17,738
Assessments of Reading Readiness	255.956	173444-166	-	6,556
Aid for Special Education Transition Grant BBL	255.960	173444-168	-	10,000
Total Wisconsin Department of Public Instruction			-	21,913,586
WISCONSIN DEPARTMENT OF REVENUE  Computer Aid	835.109	N/A	-	61,654
WISCONSIN DEPARTMENT OF WORKFORCE DEVELOPMENT		·		·
CESA #10				
Chippewa Valley Youth Apprenticeship	20.445(7)(b)	N/A	-	6,415
WISCONSIN DEPARTMENT OF NATURAL RESOURCES				
Payments in Lieu of Taxes	370.503	N/A	-	27,483
TOTAL STATE FINANCIAL ASSISTANCE			\$ -	\$ 22,009,138

See Independent Auditor's Report.

See accompanying notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance.

## Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance

Year Ended June 30, 2018

#### **Note 1: Basis of Presentation**

The accompanying schedules of expenditures of federal awards and state financial assistance include the federal and state grant activity of the District under programs of the federal and state government for the year ended June 30, 2018. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and *State of Wisconsin Single Audit Guidelines*. Because the schedules present only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the District.

#### **Note 2: Summary of Significant Accounting Policies**

Expenditures reported on the schedules are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedules represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The District has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

#### **Note 3: Special Education and School Age Parents Program**

2017-2018 eligible costs under the State Special Education Program were \$5,170,033.

## **Other Reports**



# Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Board of Education School District of the Menomonie Area Menomonie, Wisconsin

We have audited, in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the School District of the Menomonie Area (the "District") as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 3, 2018.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we did identify a deficiency in internal control that we consider to be a material weakness and other deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2018-002 to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2018-001 and 2018-003 to be significant deficiencies.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Responses to Findings**

The District's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly we express no opinion on them.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Winfli IIP

December 3, 2018 Eau Claire, Wisconsin

Wippei LLP



## Independent Auditor's Report on Compliance for Each Major Federal and State Program and on Internal Control Over Compliance

Board of Education School District of the Menomonie Area Menomonie, Wisconsin

#### Report on Compliance for Each Major Federal and State Program

We have audited the School District of the Menomonie Area (the "District")'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *State of Wisconsin Single Audit Guidelines*, issued by the Wisconsin Department of Administration, that could have a direct and material effect on each of the District's major federal and state programs for the year ended June 30, 2018. The District's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### **Management's Responsibility**

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal and state programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the District's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the *State of Wisconsin Single Audit Guidelines*, issued by the Wisconsin Department of Administration. Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination on the District's compliance.

#### **Opinion on Each Major Federal and State Program**

In our opinion, the District complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2018.

#### **Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State of Wisconsin Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on requirements of the Uniform Guidance and the *State of Wisconsin Single Audit Guidelines*. Accordingly, this report is not suitable for any other purpose.

Wipfli LLP

December 3, 2018 Eau Claire, Wisconsin

Wippli LLP

## **Schedule of Findings and Questioned Costs**

Year Ended June 30, 2018

I. Summary of Auditor's Results			
Financial Statements			
Type of auditor's report issued:	Unmodified		
Internal control over financial reporting: Material weakness(es) identified? Significant deficiency(ies) identified?	X Yes Yes	No None reported	
Noncompliance material to the financial statements noted?	Yes	X No	
Federal Awards			
Internal control over major federal programs: Material weakness(es) identified? Significant deficiency(ies) identified?	Yes Yes	X No X None Reported	
Type of auditor's report issued on compliance for major federal programs:	Unmodified		
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	Yes	X No	
Identification of major federal program(s)			
CFDA Number	Name of Federal Program or Cluster		
10.553, 10.555, 10.556, and 10.559 93.778	Child Nutrition Cluster Medicaid Cluster		
Dollar threshold used to distinguish between Type A and Type B programs	\$750,000		
Auditee qualified as a low-risk auditee?	No		

## Schedule of Findings and Questioned Costs (Continued)

Year Ended June 30, 2018

I. Summary of Auditor's Results (Continued)			
State Financial Assistance			
Internal control over major state programs: Material weakness(es) identified? Significant deficiency(ies) identified?	Yes X No Yes X None reported		
Type of auditor's report issued on compliance for major state programs:	Unmodified		
Any audit findings disclosed that are required to be reported in accordance with <i>State of Wisconsin Single Audit Guidelines</i> ?	Yes X No		
Identification of major state program(s):			
State I.D. Number	Name of State Program		
255.201 255.107	General Equalization Pupil Transportation		

## Schedule of Findings and Questioned Costs (Continued)

Year Ended June 30, 2018

#### **II. Financial Statement Findings**

2018-001: Segregation of Duties

Criteria - No one employee should have access to both physical assets and the related accounting records or to all phases of a transaction.

Condition - Incompatible functions are currently being performed by the same individual.

Cause - Limited staff available and inadequate compensating controls.

Effect - Decreased likelihood that unauthorized, false, or incorrectly coded transactions will be prevented, or detected and corrected, in a timely fashion, which may result in misstated financial statements.

Recommendation - We recommend that management and those charged with governance continue to evaluate whether to accept the degree of risk associated with this condition because of cost or other considerations.

Management's Response - The District does not have the resources available to increase staff size and address this internal control deficiency. The Board and management are aware of the incompatible duties and will continue to provide oversight and monitor the District's operations. In addition, the Board reviews monthly cash disbursements and bank reconciliations for oversight.

#### Schedule of Findings and Questioned Costs (Continued)

Year Ended June 30, 2018

#### II. Financial Statement Findings (Continued)

2018-002: Financial Accounting and Reporting

Criteria - The District is responsible for reporting financial data reliably in accordance with accounting principles generally accepted in the United States (GAAP).

Condition - As part of our professional services for the year ended June 30, 2018, we were requested to draft the financial statements and accompanying notes to the financial statements.

Cause - The District does not expect, nor does it require, its financial staff to have the ability to prepare GAAP financial statements.

Effect - As a result of not having an individual trained in the preparation of GAAP basis financial statements, the completeness of the financial statement disclosures and the accuracy of the financial statement presentation is negatively impacted as outside auditors do not have the same comprehensive understanding of the District as its own management.

Recommendation - We recommend that management and those charged with governance continue to evaluate whether to accept the degree of risk associated with this condition because of cost or other considerations.

Management's Response - The District does not have the resources and staff to prepare the financial statements and notes but will continue to oversee the auditor's services and review and approve the financial statements and notes.

#### Schedule of Findings and Questioned Costs (Continued)

Year Ended June 30, 2018

#### II. Financial Statement Findings (Continued)

2018-003: Adjustments

Criteria - Adjusting journal entries not prepared by the District's accounting department are considered to be an internal control weakness.

Condition - During our audit, Wipfli LLP proposed a number of adjusting journal entries. The adjusting journal entries did not have an effect on any completed grant contracts during the year. Since the District's internal controls did not discover these adjustments prior to our audit, a significant deficiency exists in the District's controls.

Cause - The District does not have policies and procedures in place to ensure that all transactions are recorded in the general ledger prior to the audit.

Effect - Proper recording and reporting of financial information may not occur within a timely manner.

Recommendation - We recommend that the individuals involved in the accounting function review the current year adjustments and take steps to eliminate them in the future.

Management's Response - The District will continue working to reduce the number of adjusting journal entries proposed by the auditor.

#### III. Federal Findings and Questioned Costs

None.

#### IV. State Findings and Questioned Costs

None.

#### Schedule of Findings and Questioned Costs (Continued)

Year Ended June 30, 2018

#### V. Other Issues

Date

Does the auditor's report or the notes to the financial statements include disclosure with regard to substantial doubt as to the auditee's ability to continue as a going concern? No Does the audit report show audit issues (i.e., material noncompliance, nonmaterial noncompliance, questioned costs, material weakness, significant deficiency, management letter comment, excess revenue, or excess reserve) related to grants/contracts with funding agencies that require audits to be in accordance with the State of Wisconsin Single Audit Guidelines: **Department of Public Instruction** No Department of Revenue No **Department of Natural Resources** No Department of Workforce Development No **Department of Health Services** No Was a Management Letter or other document conveying audit comments issued as a result of this audit? Yes Robert Ganschow, CPA, CFE Name of Partner

December 3, 2018

### **Summary Schedule of Prior Audit Findings**

Year Ended June 30, 2018

#### **Financial Statement Findings**

2017-001: Segregation of Duties - See finding 2018-001.

2017-002: Financial Accounting and Reporting - See finding 2018-002.

2017-003: Adjustments - See finding 2018-003.

**Federal Award Findings and Questioned Costs** 

None.

**State Financial Assistance Findings and Questioned Costs** 

None.



Administrative Service Center 215 Pine Ave NE • Menomonie, WI 54751 (715) 232-1642 • FAX (715) 232-1317 • www.sdmaonline.com/

December 3, 2018

**Downsville Elementary** N2681 460th Street

PO Box 78

Downsville, WI 54735 (715) 664-8546

School District of the Menomonie Area

215 Pine Avenue NE Menomonie, WI 54751

**Knapp Elementary** 110 South Street Knapp, WI 54749 (715) 665-2131

The School District of the Menomonie Area submits the following corrective action plans for the identified findings and guestioned costs for the year ended June 30, 2018.

Finding 2018-001: Segregation of Duties

Menomonie High School 1715 5th Street West Menomonie, WI 54751 (715) 232-2606

Corrective Action Plan -

The District does not have the resources available to increase staff size and eliminate the internal control deficiency. The Board and management are aware of the incompatible duties and will continue to provide oversight and monitor the District's operations. In addition, the Board reviews monthly cash disbursements and bank reconciliations for oversight.

Menomonie Middle School 920 21st Street South Menomonie, WI 54751 (715) 232-1673

Anticipated Completion Date -

Ongoing

Oaklawn Elementary 500 21st Street South Menomonie, WI 54751 Responsible Contact Person -

Leah Theder

(715) 232-3798

Finding 2018-002: Financial Accounting and Reporting

River Heights Elementary 615 24th Avenue West Menomonie, WI 54751 (715) 232-3987

Corrective Action Plan -

The District does not have the resources and staff to prepare the financial statements and notes but will continue to oversee the auditor's services and review and approve the financial statements and notes.

Wakanda Elementary 1801 Wakanda Street NE Menomonie, WI 54751 (715) 232-3898

Anticipated Completion Date -Ongoing

Responsible Contact Person –

Leah Theder

#### Finding 2018-003: Adjustments

Corrective Action Plan -

The District does not have policies and procedures in place to ensure that all transactions are recorded in the general ledger prior to the audit. The District will review current year adjustments and continue working to reduce the number of adjusting journal entries proposed by the auditor.

Anticipated Completion Date – Ongoing

Responsible Contact Person – Leah Theder

Respectfully submitted,

Auch Meder. Leah Theder, Director of Business Services